

## **Broken Appointments**

**Effective June 1, 2006** we will diligently impose the broken appointment fee for each appointment that is not cancelled within the **24 hour** time frame.

We regret that we are forced to take this action and that it effects everyone, but the missed or cancelled appointments are unfair to those other patients who could've been seen. It is also unfair to the doctor as he has dedicated valuable time to you. It is understood that situations may occur that are out of your control and the fee may or may not be assessed for the 1st appointment missed.

The amount of the fee is **\$25.00.**

With this effort we are trying to keep our fees low and to continue to give you the outstanding care that you deserve.

I have read and understand the broken appointment policy:

**Signature** \_\_\_\_\_