



Cancellation, Missed Appointment, and Deposit Policies

*Please realize that with all appointments, we have reserved time on our schedule especially for you. When an appointment is cancelled with late notice, or missed entirely, this time cannot be used for anyone else. Therefore, **we require 24-hour notice** be given for cancellation of all appointments. If an appointment is canceled with less than 24-hour notice, or if an appointment is missed altogether, a fee will be assessed for this cancelled/missed appointment. No emails please ~ **Call 703-549-2626 and leave a message**. Additionally, a deposit may be required to reserve a future appointment.*

Cancellation for Injectables and Weight Loss Appointments

A \$50 deposit is required to reserve an appointment, which will be applied in full to the treatment; provided the appointment is kept. If the appointment is cancelled with more than 24-hour notice, the deposit will be credited to your account for a future appointment or refunded if you chose. If the appointment is cancelled with less than 24-hour notice, or if the appointment time is missed, the \$50 deposit will be retained as a cancellation/missed appointment fee.

Cancellation for SculpSure, Facial Threading, Sculptra, Chemical Peels and Laser Appointments

Due to the significant amount of time reserved for particular treatments, a deposit of \$100 is required at the time of scheduling to reserve an appointment over 50 minutes. This deposit will be applied in full to the treatment, provided the appointment is kept. If the appointment is cancelled with more than 24 hours' notice, the deposit will be credited to your account for a future appointment or refunded if you chose. If the appointment is cancelled with less than 24 hours' notice, or if the appointment time is missed, the \$100 deposit will be retained as a cancellation/missed appointment fee.

Cancellation for ThermiVa Treatments and Smartlipo Surgery \$1,000 and Up

Certain higher-cost procedures that require preparation on the part of the physician and/or staff will require a deposit to reserve the treatment time. The deposit will equal 50% of the proposed cost of treatment. This deposit will equal 50% of the proposed cost of treatment. If the appointment is cancelled with more than 24 hours' notice, the deposit will be credited to your account for a future appointment or refunded if you chose. If the appointment is cancelled with less than 24 hours' notice, or if the appointment time is missed, the \$100 will be retained as a cancellation/missed appointment fee.

Signature _____

Date _____