ARSENIO MEDICAL NO FAULT PAPERWORK PACKET

Please be advised, in order to correctly process any claims for treatments rendered to you, we need all updated and correct information pertaining to your no fault case.

Please fill out the packet to the best of your knowledge, any incorrect or missing information will delay your case claims from being processed. It is the claimant/patient responsibility to provide this information prior to being seen for a visit under No Fault, including updating information if/when case details change. Any missing or incorrect information, that is not resolved in a timely manner, may lead to you being liable for the claim billed amount, due to failure of compliance or invalid information.

Please fill out only the highlighted portions in this packet and hand to the front desk personnel.

The packet must be completed with information regarding your case in order for your visit to go through no fault benefits.

Please be advised, only New York No-Fault cases can be paid in New York State, if the accident occurred out-of-state, your case will not be accepted for New York State No-Fault Claims, and therefore your major medical coverage or you will be liable for claim billed amounts.

Please further be advised, No-Fault does not cover any motor cycle accidents.

If you have any questions, please feel free to ask one of the front desk or billing staff members.

Thank you.
ARSENIO MEDICAL, P.C.

NO FAULT AND WORKER'S COMPENSATION INSURANCE

1. All patients must present insurance company's name, full address, telephone/fax number, policy number, claim number, and a contact person (case manager) from the carrier/broker/insurance company or a company representative.
2. The billing department of Arsenio Medical, P.C., will bill No-Fault or Worker's Compensation carrier directly. Charges are in accordance with the New York State guidelines.
3. No Payment is expected with adequate submission of No-Fault or Worker's Compensation insurance information, however, it is your responsibility as the patient, to maintain contact with your insurance company to be sure you do not exceed your limits. If your insurance stops or your benefits are denied, you will be responsible for all charges not covered by your No-Fault or Worker's Compensation Carrier.
4. There may be some cases where a deductible from the insurance carrier must be met. If this applies to your case, you will be responsible to pay the full deductible amount.
5. Should your status change with your case, it is your responsibility to inform the office of any changes/updates.

It is our hope that these rules are easily understood and manageable for you. We do not want you to be burdened with necessary medical bills, but at the same time, we need to be paid for services rendered to you.

Thank you for reading this outline of insurance information and completing the forms. If we can be of any further assistance, please do not hesitate to ask one of the staff members.

_____________________________________
Signature of patient, parent or guardian

Witness: __________________________________________

Date: ____________________________________________
Arsenio Medical, PC

NO FAULT AUTHORIZATION FORM
PLEASE PRINT ONLY

Insurance Carrier: ________________________________

Policy Holder: ________________________________

Policy Number: ________________________________

Case Manager: ________________________________

Case Manager Phone/Fax: ________________________________

Billing Address: ________________________________

File/Claim #: ________________________________

Date of Accident: ________________________________

Date of Policy Report: ________________________________

Do you have a copy of the police report? ________________________________

Patient Name: ________________________________

Date of Service/Treatment: ________________________________

I hereby authorize payment directly to the above named medical provider/practice of the automobile No-Fault benefits otherwise payable to me but not exceed the balance due of the medical provider's permissible charges under Article 18 of the insurance law for services rendered. I understand that I am financially responsible to the medical provider for charges not covered by this authorization and permitted under Article 18.

x ____________________ Date: ________________________________
Signature of patient, parent or guardian

Information Verified by: ________________________________ Date: ________________________________

NF3 Form Signed: Date: ________________________________ Received by: ________________________________

Is Item 21 checked off and signature provided by patient? ________________________________
**NEW YORK MOTOR VEHICLE NO-FAULT INSURANCE LAW**
**VERIFICATION OF TREATMENT BY ATTENDING PHYSICIAN OR OTHER PROVIDER OF HEALTH SERVICE**
*(This form is not for verification of hospital treatment)*

| NAME AND ADDRESS OF INSURER OR SELF-INSURER* | NAME, ADDRESS, AND PHONE NUMBER OF INSURER'S CLAIMS REPRESENTATIVE* |
| DATE | POLICYHOLDER | POLICY NUMBER | DATE OF ACCIDENT | CLAIM NUMBER |
| PROVIDER'S NAME AND ADDRESS* |

Kindly complete and submit this form as soon as possible. Please note, this completed form must be submitted to the insurer as soon as reasonably possible but no later than 45 days or 180 days after treatment date, depending upon the policy endorsement in effect at the time of the accident. If you are unsure of the applicable time requirement, kindly contact the claims representative to determine which deadline is applicable to this claim.

If you have previously submitted an earlier report on this accident, you need only note any changes from the information previously furnished and additional charges.

1. **Patient's Name and Address**

2. **Date of Birth**

3. **Sex**

4. **Occupation (if known)**

5. **Diagnosis and Concurrent Conditions**

6. **When did symptoms first appear?**
   - Date:

7. **When did patient first consult you for this condition?**
   - Date:

8. **Has patient ever had same or similar condition?**
   - YES [ ]
   - NO [ ]
   - If yes, state when and describe:

9. **Is condition solely a result of this automobile accident?**
   - YES [ ]
   - NO [ ]
   - If "NO", explain:

10. **Is condition due to injury arising out of patient's employment?**
    - YES [ ]
    - NO [ ]

11. **Will injury result in significant disfigurement or permanent disability?**
    - YES [ ]
    - NO [ ]
    - Not determinable at this time [ ]
    - If "YES", describe:

12. **Patient was disabled (unable to work)**
    - From: ________
    - Through: ________

13. **If still disabled the patient should be able to return to work on:**
    - (Date) ________

*CONTINUE ON PAGE 2*
VERIFICATION OF TREATMENT BY ATTENDING PHYSICIAN OR OTHER PROVIDER OF HEALTH SERVICE

PAGE 2

14. WILL THE PATIENT REQUIRE REHABILITATION AND/OR OCCUPATIONAL THERAPY AS A RESULT OF THE INJURIES SUSTAINED IN THIS ACCIDENT?

YES ☐ NO ☐ IF YES, describe your recommendation below:

15. REPORT OF SERVICES RENDERED – ATTACH ADDITIONAL SHEETS IF NECESSARY

<table>
<thead>
<tr>
<th>DATE OF SERVICE</th>
<th>PLACE OF SERVICE INCLUDING ZIP CODE</th>
<th>DESCRIPTION OF TREATMENT OR HEALTH SERVICE RENDERED</th>
<th>FEE SCHEDULE</th>
<th>TREATMENT CODE</th>
<th>CHARGES</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

TOTAL CHARGES TO DATES

16. IF TREATING PROVIDER IS DIFFERENT THAN BILLING PROVIDER COMPLETE THE FOLLOWING:

<table>
<thead>
<tr>
<th>TREATING PROVIDER'S NAME</th>
<th>TITLE</th>
<th>LICENSE OR CERTIFICATION NO.</th>
<th>BUSINESS RELATIONSHIP</th>
</tr>
</thead>
<tbody>
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<td></td>
<td></td>
<td>CHECK APPLICABLE BOX</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td>EMPLOYEE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>INDEPENDENT CONTRACTOR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>OTHER (SPECIFY)</td>
</tr>
</tbody>
</table>

17. IF THE PROVIDER OF SERVICE IS A PROFESSIONAL SERVICE CORPORATION OR DOING BUSINESS UNDER AN ASSUMED NAME (DBA), LIST THE OWNER AND PROFESSIONAL LICENSING CREDENTIALS OF ALL OWNERS (Provide an additional attachment if necessary).

18. IS PATIENT STILL UNDER YOUR CARE FOR THIS CONDITION?

YES ☐ NO ☐

19. ESTIMATED DURATION OF FUTURE TREATMENT

PATIENT: Your health provider may agree to accept payment for health services performed directly from your insurer (Authorization to Pay Benefits) so that you are not required to make payment to the health provider at the time of service. Such agreement is optional on the part of the health provider and must be signed by both patient and health provider. You may use the optional authorization language provided below, by checking off the designated spot in item 20 of this form.

20. (IF YOU HAVE CHOSEN TO AUTHORIZE THE DIRECT PAYMENT OF BENEFITS BY CHECKING THIS OPTION, YOU MAY NOT ALSO ENTER INTO AN ASSIGNMENT OF BENEFITS CONTAINED IN #21.)

AUTHORIZATION TO PAY BENEFITS:
I AUTHORIZE PAYMENT OF HEALTH BENEFITS TO THE UNDERSIGNED HEALTH CARE PROVIDER OR SUPPLIER OF SERVICES DESCRIBED BELOW. I RETAIN ALL RIGHTS, PRIVILEGES AND REMEDIES TO WHICH I AM ENTITLED UNDER ARTICLE 51 (THE NO-FAULT PROVISION) OF THE INSURANCE LAW.

PRINT NAME __________________________ PATIENT __________________________ SIGNED __________________________ PATIENT __________________________ DATE __________________________

CONTINUE ON PAGE 3

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Page 2 of 3
**VERIFICATION OF TREATMENT BY ATTENDING PHYSICIAN OR OTHER PROVIDER OF HEALTH SERVICE**

**PAGE 3**

**PATIENT:** Your health provider may agree to have you assign your right to No-Fault benefits from your insurer directly to your health provider (Assignment of Benefits). If you and your health provider agree to an assignment of benefits, you must both sign the agreement contained in #21 or the prescribed NF-AOB form or its equivalent. The language contained in the assignment of benefits is mandatory and may not be altered or avoided by any other language added to this agreement or other written agreement.

21. **(IF YOU HAVE CHOSEN TO ASSIGN YOUR BENEFITS TO THE HEALTH PROVIDER BY CHECKING THIS OPTION, YOU MAY NOT ALSO ENTER INTO AN AUTHORIZATION TO PAY BENEFITS CONTAINED IN ITEM #20 ABOVE)**

**ASSIGNMENT OF NO-FAULT BENEFITS:**
I HEREBY ASSIGN TO THE HEALTH CARE PROVIDER INDICATED BELOW ALL RIGHTS, PRIVILEGES AND REMEDIES TO PAYMENT FOR HEALTH CARE SERVICES PROVIDED BY THE ASSIGNEE TO WHICH I AM ENTITLED UNDER ARTICLE 51 (THE NO-FAULT STATUTE) OF THE INSURANCE LAW. THE ASSIGNEE HEREBY CERTIFIES THAT THEY HAVE NOT RECEIVED ANY PAYMENT FROM OR ON BEHALF OF THE ASSIGNOR AND SHALL NOT PURSUE PAYMENT DIRECTLY FROM THE ASSIGNOR FOR SERVICES PROVIDED BY SAID ASSIGNEE FOR INJURIES SUSTAINED DUE TO THE MOTOR VEHICLE ACCIDENT, NOTWITHSTANDING ANY OTHER AGREEMENT TO THE CONTRARY. THIS AGREEMENT MAY BE REVOKED BY THE ASSIGNEE WHEN BENEFITS ARE NOT PAYABLE BASED UPON THE ASSIGNOR'S LACK OF COVERAGE AND/OR VIOLATION OF A POLICY CONDITION DUE TO THE ACTIONS OR CONDUCT OF THE ASSIGNOR.

<table>
<thead>
<tr>
<th>PRINT NAME</th>
<th><strong>PATIENT (Assignor)</strong></th>
<th>SIGNED</th>
<th><strong>PATIENT</strong></th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINT NAME</td>
<td>PROVIDER OF HEALTH CARE SERVICE (Assignee)</td>
<td>SIGNED</td>
<td>PROVIDER OF HEALTH CARE SERVICE</td>
<td>DATE</td>
</tr>
</tbody>
</table>

HAS AN ORIGINAL AUTHORIZATION OR ASSIGNMENT PREVIOUSLY BEEN EXECUTED?

| YES | NO |

IS THE ORIGINAL SIGNATURE OF THE PARTIES ON FILE?

| YES | NO |

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR COMMERCIAL INSURANCE OR A STATEMENT OF CLAIM FOR ANY COMMERCIAL OR PERSONAL INSURANCE BENEFITS CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, AND ANY PERSON WHO, IN CONNECTION WITH SUCH APPLICATION OR CLAIM, KNOWINGLY MAKES OR KNOWINGLY ASSISTS, ABETS, SOLICITS OR CONSPIRES WITH ANOTHER TO MAKE A FALSE REPORT OF THE THEFT, DESTRUCTION, DAMAGE OR CONVERSION OF ANY MOTOR VEHICLE TO A LAW ENFORCEMENT AGENCY, THE DEPARTMENT OF MOTOR VEHICLES OR AN INSURANCE COMPANY, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE VALUE OF THE SUBJECT MOTOR VEHICLE OR STATED CLAIM FOR EACH VIOLATION.

| DATE | PROVIDER'S SIGNATURE | IRS/TIN IDENTIFICATION NO. | WCB RATING CODE IF NONE, SPECIALTY |

*LANGUAGE TO BE FILLED IN BY INSURER OR SELF-INSURER.*

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NEW YORK MOTOR VEHICLE NO-FAULT INSURANCE LAW
ASSIGNMENT OF BENEFITS FORM

(FOR ACCIDENTS OCCURRING ON AND AFTER 3/1/02)

I, ____________________________ , ("Assignor") hereby assign to Arsenio Medical, PC , ("Assignee") (Print patient's name) (Print hospital or health care provider name) all rights privileges and remedies to payment for health care services provided by assignee to which I am entitled under Article 51 (the No-Fault statute) of the Insurance Law.

The Assignee hereby certifies that they have not received any payment from or on behalf of the Assignor and shall not pursue payment directly from the Assignor for services provided by said Assignee for injuries sustained due to the motor vehicle accident which occurred on ______________________, (Print accident date) not withstanding any other agreement to the contrary.

This agreement may be revoked by the assignee when benefits are not payable based upon the assignor's lack of coverage and/or violation of a policy condition due to the actions or conduct of the assignor.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR COMMERCIAL INSURANCE OR A STATEMENT OF CLAIM FOR ANY COMMERCIAL OR PERSONAL INSURANCE BENEFITS CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, AND ANY PERSON WHO, IN CONNECTION WITH SUCH APPLICATION OR CLAIM, KNOWINGLY MAKES OR KNOWINGLY ASSISTS, ABETS, SOLICITS OR CONSPIRES WITH ANOTHER TO MAKE A FALSE REPORT OF THE THEFT, DESTRUCTION, DAMAGE OR CONVERSION OF ANY MOTOR VEHICLE TO A LAW ENFORCEMENT AGENCY, THE DEPARTMENT OF MOTOR VEHICLES OR AN INSURANCE COMPANY, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE VALUE OF THE SUBJECT MOTOR VEHICLE OR STATED CLAIM FOR EACH VIOLATION.

__________________________ (Print name of Patient) ____________________________ (Signature of Patient) ____________________________ (Date of signature)

__________________________ (Address of Patient)

__________________________ (Print name of Provider) ____________________________ (Signature of Provider) ____________________________ (Date of signature)

__________________________ (Address of Provider)

NYS FORM NF-AOB (Rev 1/2004)