



NEW PATIENT INFORMATION

Thank you for your interest in becoming a patient at **Vibrant Life Medicine**. Please follow these instructions to ensure we have all the information necessary prior to your scheduled appointment.

Once we have scheduled your initial appointment, you will be given access to a confidential electronic **Patient Portal** where there will be a detailed medical intake questionnaire. Please fill out the questionnaire as completely as possible prior to your visit. The information that you provide prior to your visit will greatly enhance the time you spend with each consultant.

Please also review, fill out and return the appropriate forms to our office as detailed on the **Patient Forms** page of this website.

For consultations regarding specific health issues, we also ask that you send all previous medical records, including previous lab work and consultations with other healthcare specialists, to our office at least one week prior to your scheduled visit. This will allow enough time for Dr. Song to review your records prior to your visit and provide you with the best comprehensive care. Use our **Authorization to Release Medical Information** form to request medical records from other healthcare providers.

In order to maximize the time spent with Dr. Song and the other providers, please arrive at least 20 minutes before your appointment so that appropriate forms can be completed and vital signs taken.

We look forward to meeting you!

The Vibrant Life Team

FORMS

All of our forms are Adobe PDF documents. Once you download the necessary forms to your computer, you may type directly into them and save them on your computer as you are working. To return any forms by email, please send them as email attachments. You may also print the forms and write on them if you prefer. To access these forms you will need to have the free Adobe Reader installed on your computer. Most computers already have the Adobe Reader installed, but if you need to install it please click this button:





To ensure the data you enter in the PDF documents displays and saves correctly, please do not use Preview on a Mac, or any PDF browser plug-ins. Download the PDF files to your computer and only open them with Adobe's PDF reader.

If you would prefer any of our forms be sent to you by mail or by e-mail, please contact our reception by phone at 201-569-6190 or by email at hello@vibrantlifemedicine.com.

New patient forms

You may return the forms in any of the following ways:

- E-mail (as email attachments) to hello@vibrantlifemedicine.com
- Fax to 201-569-6940
- Regular mail to our office address at:
Vibrant Life Medicine
286 Engle Street
Englewood, NJ 07631

Please complete the following:

- Review the [Vibrant Life Medicine Policies](#) document.
- Review the [Notice of Privacy Practices](#) document.
- Review and sign the [Vibrant Life New Patient Registration](#) document.
- Completely fill out "[My Medical Profile](#)", under the [Health Tab](#) in the [Patient Portal](#).
- Review and sign the [Notice of Medicare Denial](#), if applicable.
- Send all previous records and labs to us at least 1 week before your visit.
 - Use the [Authorization to Release Medical Information](#) form.