



Dear New Patient:

Welcome to our Practice! Thank you for allowing us to serve your health care needs. The following information is provided to introduce you to our practice and our practice policies.

Please complete the forms and bring them with you to your first appointment to help speed up the check in process. You will need to arrive 15 minutes prior to your appointment time, so that we may get all your paperwork together and set up your chart to be ready for your appointment time.

If you have medical insurance, please bring all of your current insurance identification cards with you to the appointment. **We recommend that you contact your insurance company prior to your appointment to verify that our office is contracted with your particular health plan.** You may do this by calling the (800) telephone number on the back of your card and giving them our Tax ID# 73-1724449. Please check to make sure that your cards are not expired. You will also need to bring a valid photo identification card to be seen in our office.

It is necessary for you to bring any copayments, coinsurance and or deductible monies you will owe, according to your insurance benefits, to your office visit and it will be collected at the time of check in. For self pay patients, payment in full at the time of service is required. We accept cash, debit and credit cards. **No Checks Are Accepted.**

Thank You! We look forward to meeting you soon.

Dr. Dyan Harvey-Dent

Medical Director

Unique Dermatology & Wellness Center