

Sohail Shayfer, MD
16030 Ventura Blvd Suite #100
Encino, CA 91436

Dear New Patient,

Enclosed please find our welcome packet. Please fill this out as best you can and bring it on your initial visit. Make sure to bring your insurance cards and any diagnostic reports for our records. As this will be your first time in our office, please take a moment and read some helpful facts about our practice. Our goal is to make your appointment easy as possible.

1. Please allow at least 90 minutes for your appointment. Orthopedic injuries require more time and you may be asked to wait longer than expected. We may experience problems beyond our control and hope you understand.
2. Parking is available on Ventura Blvd until 3PM. Underground parking is available and is \$7.00 per hour. Our office DOES NOT validate. Please bring cash as the parking company does accept credit cards.
3. You will be required to pay your co-pay and or part of your deductible on your first visit.
4. Please bring your insurance cards as we will be verifying coverage.
5. If you do not speak English please bring someone with you to translate.

On your initial visit to our office, Dr. Shayfer will go over your history and discuss your condition. If an x-ray is needed, he will show you the results and write a treatment protocol for you. If you need to have an MRI or any other diagnostic tests, he will discuss the results afterwards with you in person. We do not give results over the phone. If medication is given, we are happy to refill your prescription with 48 hour notice.

An appointment card is attached with your scheduled date and time. If you need to make a change just call us. We look forward to meeting you 😊