



Thank you for choosing Dr. Arash Bereliani. Our office looks forward to serving you.

PRIOR TO YOUR APPOINTMENT

EMAIL OR FAX:

To expedite the check-in process and verify insurance eligibility please return the following 48 hours prior to your scheduled appointment.

1. Attached New Patient Paperwork.
2. A color copy of a government issued identification card
3. A color copy of the front and back of each insurance policy you have.

Please email to: SabrinaB@BerelianiMD.com or fax to: 855.266.3948

APPOINTMENT:

You will receive a confirmation phone call the day before your appointment reminding you of your appointment time. If for any reason you are unable to keep your confirmed appointment, please call our office 24-hours prior to your appointment to reschedule your visit to better fit your needs and avoid the cancellation fee.

CONTACT INFORMATION:

Note our telephone hours are 9:00 am to 5:00 pm M – F. Please call us at (310) 550-8000, #1. One of our staff members will be happy to assist you.

THE DAY OF YOUR APPOINTMENT:

DIRECTIONS:

Our address is: 125 N. Robertson Blvd, Beverly Hills, CA 90211. When entering the address into a GPS device, be sure you are being navigated to the city of Beverly Hills - **NOT Los Angeles** as they are two different addresses and are very close in proximity. We are in a street level brick building. Planet Pharmacy is our neighboring business and is on the street front of the courtyard.

PARKING:

We have limited parking available to our patients at no charge. Our available parking spaces are easily accessible from the parking lot located to the right-hand side of the building (if you are facing the building) on Robertson. Our dedicated spaces are numbered 1 -3. In addition, we have 4 parking lot spaces behind our building in the alley way. To access the parking spaces in the alley way, drive through the parking lot and make a left turn in to the alley way, you will see the spaces for Dr. Bereliani on your left-hand side. Otherwise, there is a parking structure available across the street on Robertson or you are more than welcome to park at any of the meters on Robertson or side streets.

ARRIVE 15 MINUTES EARLY:

There are additional steps to the registration process that must be completed at the office on your first visit. Please arrive 15 minutes early. Please be prepared to satisfy the co-payment required by your insurance company or the balance of any unmet deductible.

Thank you again for trusting Dr. Arash Bereliani with your healthcare needs.



REGISTRATION FORM

PATIENT INFORMATION

Patient Name:

Last

First

Middle

Date of Birth:

Sex:

Marital Status:

Mailing Address:

Address

City

State

Zip

Home Phone: ()

Cell Phone: ()

Email:

Send appointment reminders to:

Are you a cardiology patient?

Have you ever seen a cardiologist?:

If you have seen a cardiologist, who?

Who is your primary physician:

How were you referred to us?

EMERGENCY CONTACT

If patient is a child, please provide an emergency contact other than a parent/guardian.

Contact Name:

Relationship:

Home Phone: ()

Cell Phone: ()

PRIMARY RESPONSIBLE PARTY

Responsible Party:

Full Name:

Last

First

Middle

Date of Birth:

Sex:

Phone:

Address:

Address

City

State

Zip

INSURANCE INFORMATION

Primary Insurance Provider:

Subscriber's Name:

Date of Birth

Relationship:

Insurance Address:

Secondary Insurance Provider:

Subscriber's Name:

Date of Birth

Relationship

Insurance Address:



Patient Full Name:

FINANCIAL RESPONSIBILITY

I hereby certify that I am eligible with the health insurance company under the subscriber indicated on my registration sheet. I directly assign all medical benefits available through my health insurance coverage to Arash Bereliani M.D. for services rendered. I understand the practice is heavily geared towards prevention. This means looking for "markers" which indicate a statistical probability that certain disease states will develop. These "markers" can be genetic, biochemical, nutritional or other detectable features. I understand the likelihood of treating a disease is to identify them before symptoms are present. I understand that my care may involve extensive testing and treatments that may be beneficial to me. Often, insurance companies do not pay for preventive care; including laboratory costs and professional fees of the physician. I understand it is my responsibility to raise any questions regarding the type of treatment I am receiving and to understand the costs before treatment and testing are initiated. I understand, that I am financially responsible for all charges whether paid by insurance. I hereby authorize the release of all information necessary to secure the payment of benefits. I authorize the use of this signature on all my insurance submissions.

Signature:

Date:

COMMUNICATION CONSENT

By providing Dr. Arash Bereliani and the Beverly Hills Institute for Cardiology & Preventive Medicine or its service providers with a telephone number for a cellular or other wireless device and/or an e-mail, I agree that they may use the provided telephone number or e-mail to service my account(s) (including contacting me about obtaining potential financial assistance for my account(s)), to send the patient appointment and follow-up health care reminders by text or e-mail, to send me information, to schedule patient appointments, and to collect any amounts I may owe to my healthcare provider(s). I understand and agree that Dr. Arash Bereliani and the Beverly Hills Institute for Cardiology & Preventive Medicine and its agents, representatives, or other service providers as well their respective agents and contractors, including any billing or account management companies and/or debt collectors may contact me at the provided telephone number(s) which could result in charges to me. I expressly consent that methods of contact may include using pre-recorded and artificial voice messages, text, email, (if an email address has been provided) and/or the use of an automatic dialing device, as applicable. This consent applies to all services and billing associated with my account number(s) and is not a condition of purchasing property, goods, or services. I am not required to sign this consent as a condition of receiving healthcare services.

Signature:

Date:

MEDICARE AUTHORIZATION

I request that payment of authorized Medicare benefits be made to me, or on my behalf, to Arash Bereliani M.D., or any services furnished me by that physician. I authorize any holder of medical information about me to release to the Health Care Financing Administration and its agents any information needed to determine these benefits or the benefits payable for related services. I understand my signature requests that payment be made and authorizes release of medical information necessary to pay the claim. If "other health insurance" is indicated on item 9 of the HCFA-1500 form or elsewhere on other approved claim forms or electronically submitted claims, my signature authorizes release of the information to the insurer or agency shown in Medicare assigned cases. The physician or suppliers agree to accept the charge determination of the Medicare carrier as the full charge, and the patient is only responsible for deductible, coinsurance, and non-covered services. Coinsurance and deductible are based upon the charge determination of the Medicare carrier.

I DO NOT HAVE MEDICARE DOES NOT APPLY

I DO HAVE MEDICARE AND AUTHORIZE

Signature:

Date:

CANCELLATION POLICY

I request that payment of authorized Medicare benefits be made to me, or on my behalf, to Arash Bereliani M.D., or any services furnished me by that physician. I authorize any holder of medical information about me to release to the Health Care Financing Administration and its agents any information needed to determine these benefits or the benefits payable for related services. I understand my signature requests that payment be made and authorizes release of medical information necessary to pay the claim. If "other health insurance" is indicated on item 9 of the HCFA-1500 form or elsewhere on other approved claim forms or electronically submitted claims, my signature authorizes release of the information to the insurer or agency shown in Medicare assigned cases. The physician or suppliers agree to accept the charge determination of the Medicare carrier as the full charge, and the patient is only responsible for deductible, coinsurance, and non-covered services. Coinsurance and deductible are based upon the charge determination of the Medicare carrier. To be consistent with this philosophy, our office uses an appointment system that sets aside ample time for each patient dependent on the patient's medical needs. If you do not show up for your appointment or notify us of your inability to keep your appointment, the time allotted for your visit cannot be used to treat another patient. We request 24-hour notice to reschedule your appointment or a no-show fee will be charged. If you miss a new patient appointment, your credit card that is on file will be charged \$350. If you miss a follow-up appointment, your credit card that is on file will be charged \$75. As an extended courtesy, our office makes a reminder call the day before an appointment. If you do not receive your reminder call or message, the cancellation policy will remain in effect. The credit on your credit card authorization form will be used to automatically charge for a missed appointment.

Signature:

Date:



Patient Full Name:

CREDIT CARD AUTHORIZATION FORM

CARDHOLDER INFORMATION

Name:

Billing Street Address:

Street Address (cont.):

City:

State:

Postal Code:

Country:

Direct Telephone:

CREDIT CARD INFORMATION

Credit Card Type:

Card Number:

Expiration Month:

Expiration Year:

Security Code:

I authorize the Office of Arash Bereliani M.D., to keep my credit card on file and to charge my credit card for cancellation fees and open invoices.

Signature:

Date:

