

## PATIENT INFORMATION

Date: \_\_\_\_\_ Patient Name \_\_\_\_\_  
FIRST M.I. LAST  
SS # \_\_\_\_\_  Male  Female Date of Birth \_\_\_\_\_ Driver's License # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
E-Mail \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Marital Status:  Single  Married  Divorced  Separated  Widowed  
Ethnic Group:  Hispanic or Latino  Non-Hispanic or Latino  
Ethnicity:  American Indian or Alaska Native  Asian  Black or African American  Caucasian  
 Native Hawaiian or Other Pacific Island  Other  
Preferred Language:  English  Spanish  Other \_\_\_\_\_  
Name of Primary Physician \_\_\_\_\_ Phone \_\_\_\_\_  
Address of Primary Physician \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
Whom may we thank for referring you? \_\_\_\_\_  
Person to contact in case of emergency \_\_\_\_\_ Phone \_\_\_\_\_

### **Responsible Party**

Name of person responsible for this account \_\_\_\_\_ Relationship to patient \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
E-Mail \_\_\_\_\_ Cell phone \_\_\_\_\_  
Driver's License # \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

## OFFICE POLICIES AND FINANCIAL AGREEMENT

Thank you for allowing us to be a part of your healthcare. It is our desire to provide high quality medical care for our patients. The established financial policy of this office is that full payment is due at the time of service. The following is a statement of our Financial Policy which we require that you read, agree to, and sign before any treatment.

**PAYMENT OPTIONS** – We accept cash, checks (up to \$400), MasterCard, Visa and Discover. **Returned checks will result in a \$25 fee** that will be posted to your account. Returned checks, balances older than 60 days, and failure to pay account balances as promised may be subject to external collection and additional collection fees.

**CANCELLATION POLICY** – We require a 48 hour notice for appointment cancellation. **Failure to show for a scheduled confirmed appointment may result in a \$50 cancellation fee.**

**My signature below constitutes acknowledgement and acceptance of this policy.**

**Patient Name: (Please Print)** \_\_\_\_\_

**Patient Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_