

**Associated Podiatrists, P.C.**  
**PATIENT SPECIALIST PARTNERSHIP AGREEMENT**

Our goal is to provide you with the best care possible. This can happen by using us as your Patient Centered Specialty Care doctor. We work with your Primary Care doctor who is your Patient Centered Medical Home to help you feel better. Below are some important things to remember:

**PATIENTS Please:**

- After our visit, go see your Primary Care doctor.
- Make and keep all appointments with our office and with your Primary Care doctor.
- If you must cancel an appointment, make another one right away.
- Ask questions until you know what you need to do when you leave our office.
- Follow the plan we talked about during your appointment.
- If you are not able to follow the plan for any reason, tell us right away so we can help you set up another plan so you get the best results.

**SPECIALIST DOCTOR:**

- We will ask you who your Primary Care doctor is. We will let him/her know about your care as soon as possible.
- We will talk with you about your health and what you need to do to take care of yourself.
- We will talk to you by phone and in the office to answer your questions.

***If your Primary Care doctor tells us that we should continue to take care of a particular condition, the following will also happen:***

- We will share information about your plan and goals with your Primary Care doctor as quickly as possible.
- We will give you information; help you to learn how to take care of yourself, and help you to set goals to improve your health.
- We will work with you to set up a plan to help you take care of your health along with your Primary Care doctor.

## **Associated Podiatrists, P.C.**

Thank you for partnering with our office and taking an active role in your health. In order to enhance our partnership it important we share some helpful practice information

Our office hours are: *M,T,W,T from 8:15am – 5:00pm and Friday 8:30am – 4:00pm closed on weekends*

After hours you will be instructed to: *call your physician or the physician on call*

Should you find yourself in a situation where you must seek medical care after hours and it is **not** a life threatening emergency please call our office phone number which is call forwarded to an answering service. There is an option to speak to a live person who will contact the physician on call. After hours, our doctors will meet a patient at our office to treat the emergency.

***Should you have a life threatening emergency please proceed to the nearest hospital***

*(Please call during business hours for prescription refills)*

St John Providence Hospital  
16001 West 9 Mile Road  
Southfield, MI 48075-4803  
(248) 849-3000

St John Providence Park Hospital  
26850 Providence Parkway  
Novi, MI 48374  
(248) 465-4170