

No Show Fee Policy for New and Established Patients

Our goal is to provide quality care in a timely manner. We schedule our appointments so that each patient receives the right amount of time to be seen by our physicians and staff. That's why it is very important that you keep your scheduled appointment with us and arrive on time.

As a courtesy, and to help patients remember their scheduled appointments, Northeast Medical, PC sends phone calls, text message and/or email reminders in advance of the appointment time. Please make sure to provide our staff with a working phone number, mobile phone number to receive text message and/or email address.

If your schedule changes and you cannot keep your appointment, please contact us so we may reschedule you and accommodate those patients who are waiting for an appointment. As a courtesy to our office as well as to those patients who are waiting to schedule with the physician, please give us at least 24 hours' notice. If you do not cancel or reschedule your appointment with at least 24 hours' notice, we may assess a \$35 "no-show" service charge to your account. This "no-show charge" is not reimbursable by your insurance company. You will be billed directly for it.

After three consecutive no-shows to your appointment, our practice may decide to terminate its relationship with you.

I understand the "no-show" policy of Northeast Medical, PC. I understand that I must cancel or reschedule any appointment at least 24 hours in advance to avoid a potential no-show charge. By accepting a new patient appointment, or an established patient appointment, you are agreeing to this cancellation/"no-show" policy.

If you do not agree, please cancel your appointment immediately. If you do not cancel, you will be billed as outlined above. Late cancellation and "no show" charges must be paid before any further appointments will be made.

Patient/Guardian Signature

Date