

# Authorization to Disclose Medical Record Information

**Please send completed form to:**

***Innovation Medical Group***

2095 N. Dolores Road, Cortez, CO 81321

970-564-8086 • Fax: 970-564-8087

Email: [michelle@innovationmedgroup.com](mailto:michelle@innovationmedgroup.com)

(Office use only):

Completed By: \_\_\_\_\_

Date: \_\_\_\_\_

Dept: \_\_\_\_\_

**Patient Information:** \_\_\_\_\_

Patient's Name: \_\_\_\_\_

Patient's Address: \_\_\_\_\_ D.O.B: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Release Information:** \_\_\_\_\_

I hereby authorize Innovation Medical Group to: ☐ Send my medical records to: ☐ Request my medical records from:

Name/Facility: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**Purpose of Request:** ☐ Personal ☐ Continued Care (Appt. with Specialist) ☐ Legal ☐ Insurance

☐ Transfer of care (New Physician) ☐ Other: \_\_\_\_\_

**Information to be Released: Please specify date ranges**

☐ Abstract (generally recommended for transfer of care – includes 3 years of history, notes and test results)

☐ Office Visits \_\_\_\_\_ to \_\_\_\_\_ Specify Provider(s): \_\_\_\_\_

☐ Lab Results: \_\_\_\_\_ to \_\_\_\_\_ ☐ Radiology Reports: \_\_\_\_\_ to \_\_\_\_\_

(If radiology images are required, please contact the radiology department directly)

☐ Other (please be specific): \_\_\_\_\_

**Statutorily Protected Information**

The following items will not be included unless specifically authorized.

☐ Genetic Testing Initial: \_\_\_\_\_ ☐ Psychiatric Health-including Behavioral Medicine Notes Initial: \_\_\_\_\_

☐ HIV/AIDS Results Initial: \_\_\_\_\_ ☐ Alcohol/Drug Abuse Treatment Initial: \_\_\_\_\_

☐ Sexually Transmitted Diseases Initial: \_\_\_\_\_

I understand that I have a right to revoke this authorization at any time by providing a written statement to the Medical Records department. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand this authorization is valid for 12 months unless otherwise specified or revoked. Please specify an expiration date if less than 12 months: \_\_\_\_/\_\_\_\_/\_\_\_\_. I understand that authorizing the disclosure of this health information is voluntary. I need not sign this form in order to assure treatment. I understand that my health record may contain general information related to my mental health, drug/alcohol abuse, or other information that I may consider sensitive. I understand that any disclosure of information carries with it the potential for an unauthorized re-disclosure and may not be protected by federal confidentiality rules.

**Signatures:**

Patient/Legal Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name of Legal Representative: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_