



RGA Missed Appointment/ Cancellation Policy

The physicians and staff at Richmond Gastroenterology are here to serve your health care needs in an efficient and timely manner.

To better serve all of our patients, we ask that you let us know as soon as possible if you need to cancel your visit. Missed appointments or cancellations made less than 48 hours prior to the scheduled appointment may cause you to be billed a cancellation/missed appointment fee for the following amounts. These fees are not covered by Health Insurance; you will be billed directly for these charges.

Endoscopy (EGD and/or Colonoscopy)	\$100.00
New Patient Office Visit	\$50.00
Follow-up Office Visit/ All Other Scheduled Services	\$25.00

I understand that I may be charged if I miss my appointment or cancel my appointment per the conditions above. I understand this charge is not covered by my insurance and will be my financial responsibility.

Patient's Name (printed)_____

Signature_____

Date_____

Please note: Due to Medicaid regulations this policy does not apply to patients who are covered by any Medicaid funded health care program accepted by our practice (examples: Medicaid, HealthKeepers Plus, Virginia Premier).

I certify that I am covered by a Medicaid funded program:

Name of Program_____

Signature_____

Date_____