

# AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

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Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Patient Address: \_\_\_\_\_

I hereby authorize (physician's name): \_\_\_\_\_

To disclose records obtained in the course of my evaluation and/or treatment to:

\_\_\_\_\_

Disclosure will include: (check all that apply) ALL record information Dates: \_\_\_\_\_

- History & Physical       Lab Reports       Operative Reports       Radiology Reports  
 Progress/Physician Notes       Pathology Reports       Other: \_\_\_\_\_

Please initial on each line below to include these specific records in this release. **I understand that failure to initial the three (3) items below indicates that I do not want or authorize those specific records released.**

\_\_\_\_\_ Diagnosis, evaluation and/or treatment for alcohol and/or drug abuse.

\_\_\_\_\_ Records related to HIV testing and results and/or AIDS diagnosis or treatment, and or STIs.

\_\_\_\_\_ Psychiatric and/or psychological records or evaluation and/or treatment for mental health, physical and/or emotional illness including any narrative summaries, tests, social work assessment, medications, psychiatric examination, progress notes consultations, and/or treatment plans.

\_\_\_\_\_ Records related to Genetic testing and results.

I also understand the following:

I have the right to limit the type of information released. If I choose to limit the information released, I understand it may be necessary for my health care provider to inform the requester that portions of the record have been withheld.

- This authorization shall remain valid unless revoked and will expire 1 year after signing. This consent is subject to written revocation by the undersigned at any time except to the extent that action has already been taken.
- My health care provider cannot guarantee the recipient will not redisclose my health information to a third party not subject to applicable federal and state law governing the use and disclosure of my health information.
- I understand that signing this authorization is voluntary and will not condition my treatment, payment, enrollment, or eligibility for benefits.

\_\_\_\_\_  
Signature of Patient or Substitute Decision Maker

\_\_\_\_\_  
Date

\_\_\_\_\_  
If Substitute Decision Maker, state relationship

\_\_\_\_\_  
If Substitute Decision Maker State reason

## REASON FOR REQUEST:

- Moving out of State  
 No Insurance  
 New Patient  
 Personal Records  
 Transferring Care

REASON : \_\_\_\_\_

## METHOD OF DISCLOSURE:

- Mail to above patient address  
 Mail to above provider  
 Electronic Transfer  
 Hand delivered to patient  
 Faxed to above provider

## PATIENT ACKNOWLEDGEMENT OF RECEIPT OF HAND DELIVERED RECORDS

Signature of Completer \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date