

# FMLA/Disability Insurance Forms Request

**\*\*\* Forms will not be completed on a while you wait basis \*\*\***

**Date** \_\_\_\_\_

**Patient Name** \_\_\_\_\_

**Family Members Name** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**Phone #** \_\_\_\_\_

**Reason for Forms**

- Surgery/Recovery
- Pregnancy/Delivery
- Intermittent leave for prenatal care or illness
- Other

**For: GYN SURGERY  DELIVERY  METHOD (circle one) SVD/C-SECTION**

Were you admitted to the hospital? Yes No

If YES – What are the dates you were admitted and discharged? \_\_\_\_\_

**DATES you want on forms:**

Last Day Worked: \_\_\_\_\_ Return to Work: \_\_\_\_\_ DUE Date: \_\_\_\_\_

Actual Date of Delivery: \_\_\_\_\_ Vaginal OR C-Section

Family Members: Start Date: \_\_\_\_\_ Estimated Weeks Needed: \_\_\_\_\_

**If you want form faxed, please provide desired fax number:** \_\_\_\_\_

Form fee is \$30 per set of forms and payment is due when you drop off the forms. You are responsible for the fee if your disability company faxes forms to the office on your behalf.

**Please allow 10 business days for completion of forms.**

Completed **faxed** forms will be mailed to your home, these are your copies to keep.

**FOR OFFICE USE:** # of Sets of Forms: \_\_\_\_\_ Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_