

**DEMOGRAPHIC INFORMATION**

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MI: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ WHAT IS YOUR GENDER: \_\_\_\_\_

WHAT SEX WAS RECORDED AT BIRTH? \_\_\_\_\_ PREFERRED PRONOUNS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ APT #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PREFERRED PHONE NUMBER: \_\_\_\_\_ HOME or CELL

ALTERNATE PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

RELATIONSHIP STATUS: \_\_\_\_\_ SINGLE \_\_\_\_\_ MARRIED \_\_\_\_\_ PARTNER \_\_\_\_\_ DIVORCED \_\_\_\_\_ WIDOWED

PREGNANT (CHECK IF APPLICABLE) \_\_\_\_\_

NURSING (CHECK IF APPLICABLE) \_\_\_\_\_

WHOM MAY WE THANK FOR REFERRING YOU TO OUR PRACTICE? \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

CONTACT FIRST AND LAST NAME: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

CONTACT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

By signing below, I attest that the information provided above is true and accurate

SIGNATURE OF INSURED / GUARDIAN: \_\_\_\_\_ DATE: \_\_\_\_\_



**PRIMARY INSURANCE**

INSURANCE COMPANY: \_\_\_\_\_

MEMBER ID #: \_\_\_\_\_ GROUP #: \_\_\_\_\_

*PROVIDE THE INFO BELOW IF YOU ARE COVERED UNDER SOMEONE ELSE'S POLICY (spouse, parent, etc.)*

INSURED'S NAME: \_\_\_\_\_

INSURED'S DOB: \_\_\_\_\_ RELATIONSHIP TO PATIENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

**SECONDARY INSURANCE**

INSURANCE COMPANY: \_\_\_\_\_

MEMBER ID #: \_\_\_\_\_ GROUP #: \_\_\_\_\_

INSURED FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ DOB: \_\_\_\_\_ RELATIONSHIP TO PATIENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

**EMPLOYMENT STATUS**

EMPLOYED     UNEMPLOYED     RETIRED     FULL TIME STUDENT

OCCUPATION: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_

By signing below, I attest that the information provided above is true and accurate

SIGNATURE OF INSURED / GUARDIAN: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_

MEDICAL HISTORY:

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PAST SURGICAL HISTORY:

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ANY HISTORY OF ANESTHESIA COMPLICATIONS (INCLUDING IN YOUR FAMILY)?

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DO YOU HAVE A HISTORY OF ANY BLEEDING DISORDERS? YES NO

IF YES, PLEASE INDICATE: \_\_\_\_\_

DO YOU CURRENTLY SMOKE? YES NO

HAVE YOU EVER USED: \_\_\_\_\_ CIGARETTES OR E-CIGARETTES \_\_\_\_\_ OTHER FORMS OF TOBACCO

DO YOU CURRENTLY DRINK ALCOHOL? YES NO

IF YES, PLEASE INDICATE HOW MANY DRINKS PER DAY: \_\_\_\_\_

DO YOU HAVE ANY ALLERGIES TO MEDICATIONS? YES NO

IF YES, PLEASE INDICATE: \_\_\_\_\_

CURRENT MEDICATIONS: (BE SURE TO INCLUDE ANY ANTICOAGULANT OR ANTIPLATELET MEDICATIONS)

_____	_____
_____	_____
_____	_____

(IF YOU TAKE NUMEROUS MEDICATIONS, PLEASE ATTACH A FULL LIST OF NAMES WITH DOSAGES TO THESE FORMS)

DO YOU HAVE A PACEMAKER OR ANY CARDIAC STENTS/DEVICES? YES NO

ARE YOU ALLERGIC TO LATEX? YES NO

DO YOU HAVE A HISTORY OF SLEEP APNEA? YES NO

DO YOU HAVE A HISTORY OF HEART DISEASE? YES NO

RECENT X-RAY AND/OR LABORATORY STUDIES:

\_\_\_\_\_  
\_\_\_\_\_

REFERRING PHYSICIAN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

PRIMARY CARE PHYSICIAN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

PHARMACY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE/RELATIONSHIP TO PATIENT

\_\_\_\_\_  
REVIEWED BY:

## MEMBER AUTHORIZATION FOR A DESIGNATED REPRESENTATIVE TO APPEAL A DETERMINATION

DATE: \_\_\_\_\_

MEMBER NAME: \_\_\_\_\_

MEMBER INSURANCE ID #: \_\_\_\_\_

I hereby authorize M. SHANE DAWSON, MD, PLLC to appeal the determination of  
\_\_\_\_\_ on my behalf, as my Designated

(Insurance Company Name)

Representative, and, as part of the appeal, I hereby authorize  
\_\_\_\_\_ in its decision letter and in connection

(Insurance Company Name)

with the processing of my appeal, to communicate with my Designated Representative concerning the  
following:

All medical and financial information contained in my insurance file, including but not limited to my treatment  
and hospital confinement in connection with the determination which is being appealed.

I understand this information is privileged and confidential and will only be released as specified in this  
Authorization. This authorization is valid for a period of one year

\_\_\_\_\_  
Signature of Member or Legal Guardian/Representative

\_\_\_\_\_  
Printed Name



AUTHORIZATION TO RELEASE OR USE INFORMATION FOR TREATMENT, PAYMENT, OR HEALTH CARE OPERATION

I hereby authorize the release or use of my individually identifiable health information (protected health information or PHI) and medical information by M Shane Dawson MD PLLC in order to carry out treatment, payment, or health care operations. You should review the Practice’s Notice of Privacy Practices for a more complete description of the potential release and use of such information, and you have the right to review such Notice prior to signing this Consent Form.

We reserve the right to change the terms of its Notice of Privacy Practices at any time. If we do make changes to the terms of its Notice of Privacy Practices, you may obtain a copy of the revised notice by writing our practice or requesting a copy from our front desk staff.

You retain the right to request that we further restrict how your protected health information is released or used to carry out treatment, payment, or health care operations. Our practice is not required to agree to such requested restrictions; however, if we do agree to your requested restriction(s), such restrictions are then binding on the Practice.

**I AGREE AND CONSENT TO RELEASING MY HEALTH INFORMATION TO ME IN THE FOLOWING MANNERS:**

VIA EMAIL	<b>PLEASE INITIAL</b>
<input type="checkbox"/> OK TO EMAIL TO THE ADDRESS LISTED ON PAGE 1	_____
VIA POSTAL MAIL	
<input type="checkbox"/> OK TO MAIL TO HOME ADDRESS	_____
VIA HOME PHONE OR CELL PHONE	
<input type="checkbox"/> OK TO LEAVE DETAILED MESSAGE	_____
<input type="checkbox"/> LEAVE CALL BACK NUMBER ONLY	_____

By signing below, I attest that the information provided above is true and accurate

SIGNATURE OF INSURED / GUARDIAN: \_\_\_\_\_ DATE: \_\_\_\_\_

## **IN-OFFICE CONSULTATION FEE POLICY FOR NEW PATIENTS WITH OON BENEFITS**

The total fee for the office consultation is \$515. We collect \$250 towards the consultation fee at the time of your visit. Our office will then submit a bill to your insurance in the amount of \$515 for payment. Depending on the details of your policy, the amount that your insurance pays toward the claim will vary. In some instances, the insurance will pay this claim in full. Should this occur, our office will be happy to reimburse you the \$250 paid at the visit.

Please be aware that certain OON insurance plans issue claim payment checks directly to their members (you). Should you receive a check from your insurance company to cover the cost of our professional services, it is your obligation to then make payment directly to our practice.

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PATIENT SIGNATURE

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DATE