

**Applicant Information**

Name (Last, First, MI): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

For what position are you applying: \_\_\_\_\_ Date Available: \_\_\_\_\_

Hours Desired: \_\_\_\_\_ Check all that apply:  Full Time  Part Time  Temp Pay Expected: \_\_\_\_\_

Can you work any day of the week:  Yes  No If No, indicate days not available: \_\_\_\_\_

**Personal Information**

If hired, can you submit proof of identity and legal right to work in the United States:  Yes  No

Do you have a valid Motor Vehicle Operator's License?  Yes  No

Do you have insurance for your vehicle?  Yes  No

Have you ever used another name:  Yes  No

List all other names: \_\_\_\_\_

List names of any relatives or acquaintances ever employed by our company: \_\_\_\_\_

Other than English, in what languages are you proficient?

Language: \_\_\_\_\_ Check all that apply:  Speak  Read  Write

Language: \_\_\_\_\_ Check all that apply:  Speak  Read  Write

Please list any specific work skills that you may possess that have not been listed above, including experience with computers and software in which you are proficient:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Employment History

Instructions: List most recent employer first. Account for all occupied and unoccupied time during the past ten years. Attach extra pages if necessary.

May we contact your present employer?  Yes  No

**Job 1** Employer Name: \_\_\_\_\_

Most Recent Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Start mo./yr.: \_\_\_\_\_ End mo./yr.: \_\_\_\_\_

Major Responsibilities:

**Job 2** Employer Name: \_\_\_\_\_

Most Recent Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Start mo./yr.: \_\_\_\_\_ End mo./yr.: \_\_\_\_\_

Major Responsibilities:

**Job 3** Employer Name: \_\_\_\_\_

Most Recent Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Start mo./yr.: \_\_\_\_\_ End mo./yr.: \_\_\_\_\_

Major Responsibilities:

**Job 4** Employer Name: \_\_\_\_\_

Most Recent Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Start mo./yr.: \_\_\_\_\_ End mo./yr.: \_\_\_\_\_

Major Responsibilities:

## Education

**High School** Location of School (City & State): \_\_\_\_\_

Completion Status (check one):  Graduated  GED  did not graduate; grade completed: \_\_\_\_\_

**Undergraduate College (incl. Jr. College)** Most recent school: \_\_\_\_\_

Location of School (City & State): \_\_\_\_\_

Completion Status (check one):  Graduated  did not graduate, but years completed: \_\_\_\_\_

Major Subject(s): \_\_\_\_\_

**Technical or Vocational School** Most recent school: \_\_\_\_\_

Location of School (City & State): \_\_\_\_\_

Completion Status (check one):  Graduated  did not graduate, but years completed: \_\_\_\_\_

Major Subject(s): \_\_\_\_\_

Are you currently enrolled in school?  Yes  No School name: \_\_\_\_\_

Do you possess a professional or trade license or certificate:  Yes  No If Yes, identify below:

Type: \_\_\_\_\_ Issued by: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Type: \_\_\_\_\_ Issued by: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Pacific Eye values all forms of diversity and is subject to certain nondiscrimination and affirmative action recordkeeping and reporting requirements which require us to invite candidates and employees to voluntarily self-identify their gender and race/ethnicity. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable federal laws, executive orders, and regulations, including those which require the information to be summarized and reported to the Federal Government for civil rights enforcement purposes. If you choose not to self-identify your gender or race/ethnicity at this time, the federal government requires us to determine this information for employees by visual survey and /or other available information.

**What is your gender?** (Required field)

Male \_\_\_\_\_

Female \_\_\_\_\_

I choose not to self-identify \_\_\_\_\_

**What is your Race/Ethnic background?** (Required field)

American Indian/Alaska Native (not Hispanic or Latino) \_\_\_\_\_

Asian (Not Hispanic or Latino) \_\_\_\_\_

Black/African American (Not Hispanic or Latino) \_\_\_\_\_

Hispanic/Latino \_\_\_\_\_

Two or more Races ((Not Hispanic or Latino) \_\_\_\_\_

Native Hawaiian/Other Pacific Islander (Not Hispanic or Latino)) \_\_\_\_\_

White (Not Hispanic or Latino) \_\_\_\_\_

I choose not to self-identify \_\_\_\_\_

## Agreement

\_\_\_\_\_ I attest under penalty of perjury that I am applying for employment in good faith with the intention of accepting a position, if offered. I also affirm that the information contained in this application is true, complete, and accurate.

\_\_\_\_\_ I authorize investigation of all statements contained in this application form if I am considered for employment. I also authorize previous employers, personal references named, or any other person to whom the company may refer, to give any and all information regarding my employment or scholastic standing together with any other information, personal or otherwise, that may or may not be on their records. I further consent to the review of all publicly-posted material on social media sites and agree that such material may be considered in deciding whether to offer employment. I understand that I am not required to provide any passwords to facilitate any review of social media.

\_\_\_\_\_ I understand that misrepresentation or omission of any facts called for herein, receipt of unsatisfactory references, or failure to pass a prescribed medical examination if required for the position, will be sufficient cause for disqualification from employment or for my dismissal from the company's service if I have been employed.

\_\_\_\_\_ I understand that offers of employment may be contingent on a satisfactory background check, including a review of my criminal history. No applicant will be denied employment solely on the grounds that they have been charged, committed, or been convicted (or pleaded guilty or no contest) of a criminal offense. The nature of the offense, the dates of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for will be considered.

\_\_\_\_\_ I understand and agree that nothing contained in this application, or conveyed during any interview which may be granted, or during my employment if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if hired, my employment will be "at-will", for no definite or determinable period of time, and may be terminated at any time, for any reason or for no reason at all, with or without prior notice, at the option of the company or me. I understand and agree that no promises or representation contrary to this "at-will" condition are binding on the company, and that I have not relied, and will not rely, on any oral or written statements to the extent that such might even suggest that my status is anything other than "at-will." I further understand and agree that my "at-will" status cannot be changed except by a written document specifically addressing my individual "at-will" status, and signed by both me and a specifically authorized officer of the company. I agree that it is my responsibility to confirm the authorization of any person signing such a document, since I understand the company's intent is not to enter into any employment arrangements other than "at-will". I understand and agree that this is the entire agreement between me and the company regarding the term of my employment and replaces any other oral or written agreement or understanding. I further agree that this entire paragraph regarding the "at-will" condition of employment is a part of any employment relationship I may have with the company and is hereby merged and integrated into any agreement or understanding regarding my employment.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date