

**AESTHETIC DERMATOLOGY GLASER SURGERY**

JONITH Y.BREADON, M.O. S ASSOCIATES

MOS. W. FULLTOIL MARKET ST. CHICAGO, IL 60607 P# 312.733.2492 F# 312.733.2498 WWWIO

PATIENT	aL stName:First Name: :..... L.----- MI:
	0.0.8:/ / Age: __Sex:M/f/_Marital Status: S/ M/D Prefers to be called: _ Address: _____ City: _____ State: Zip: _
	Cell#:Home#:Work#:. _
	Em_ail: _____ Occupation: _____
	Employer Name/Address/Phone#: _____
	Primary Care Physi cian {PC:P}. _____ ?Ce.Jlh#: _____
	Referring Physician (if applicable): _____ Ph#: _
	Referral Source: Insurance/ Zoe Doc/ Patient: _____ / Other: _ Pharmacy:P_h#: _____

EMERGENCY CONTACT

RBREADON.CDM.

Contact's Name:Relationship: \_  
 Contact's Phone Number: \_\_\_\_\_

In order for clmai s to be billed to insurance, current information must be present at each visit. Insurance Plan:Men

NOTE: Complete this portion below, ONLY if different from the patient

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 :LZI:  
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 1:12  
 !!!!!

Group #: \_

Policy Holder's Name:D. 0.8://Rel  
 Policy Holder's Mailing Address: s \_\_\_\_\_

City:Stata: \_\_\_\_\_

Please only indicate if

Name: _____	0.0.: B _____ / _____ / _____
different frnm patient. who	RelaUom1hlp to patient:Contact Ph#: _____
VIII! b!! ! es ponis rbel	Address: _____
for pa'ing patient!iablo charges on our account	City:Stite:Zip code: _____

I authorize payment for my s ervices to be issued to the provider and authorize the release of any necessamry medical Information for the purpose of processing clai ms with my insurance company, pharmacy requests and a utharlzations, and anything pertinent to my care. I permit a copy of this authorization to be used in place of the original. I have complete, this form to lha bast of my knowledge and know all information provided to be true. If I have provided any false documentatlon, Aesthetic Dermatology Ir laser Surgery has the right !!

collect all fees prior to my office visit and I will be se:en esa Sett-Pay patient for my entirety of treatment at Aesthetic Dermatology Glaser Surgery. I also understand that if I am m as a Sett-Pay patient or have proceduress hich are considered cosmetic In nature, that I am responsible to pay for services in full at the time of my office visit.

SIGNATURE OF RESPONSIBLE PARXF ..

DATE: ..

1'

**M EDICAL HISTORY**

\* \* \* PLEASE PRINT CLEARLY \* \* \*

What is the reason for your visit today? Date \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Preferred Pronouns: \_\_\_\_\_

How/by whom were you referred to the practice?: \_\_\_\_\_

Please list your current medications: \_\_\_\_\_ Do you have any known drug allergies: Yes No  
 If Yes, please list medication and reaction type \_\_\_\_\_

**Do you or your relatives have any history of the following diseases?**

	You	Relative	You	Relative
High Cholesterol				
Emphysema				
Asthma				
Diabetes				
Thyroid Disease				
Kidney Problems				
Stomach Problems				
Boiler Problems				
Hepatitis or Yellow Skin				
Glaucoma				
Chronic Cough				
Morning Sickness				
Blood Problems				
Stomach Problems				
Boiler Problems				
Hepatitis or Yellow Skin				
Glaucoma				
High Blood Pressure				
Chest Pain				
Arthritis / Joint Deformity				
Epilepsy/Seizures				
Fainting				
Heart Attack				
Other:				
Heart Murmur				
Irregular Heart Beat				
Pacemaker				
Other :				

**Other Medical History:** \_\_\_\_\_

**Please answer the following questions:**

Do you sun bathe or do outdoor activities? Yes No  
 When you are exposed to the sun do you: Burn Burn & Tan or Tan  
 As a child, did you have a history of sunburns? Yes No Adult history of sunburns? Yes No  
 Do you use sunscreen? Yes No If yes, do you use it regularly? Yes No What SPF number?  
 Do you have a history of any skin diseases? Yes No  
 If yes, what at \_\_\_\_\_  
 Do you have a history of fever blister or cold sores? Yes No Are you pregnant? Yes No  
 Have you ever had skin cancer? Yes No If yes, where? \_\_\_\_\_  
 What type? \_\_\_\_\_  
 Has anyone in your family had skin cancer? Yes No Melanoma? Yes No What type? \_\_\_\_\_

CONTINUED ON BACK SIDE OF SHEET...

Name \_\_\_\_\_ DOB \_\_\_\_\_

Do you routinely take aspirin? Yes No

List any other disease(s) or condition(s) we should know about: \_\_\_\_\_

List any surgical procedures you have had in the past six months: \_\_\_\_\_

Do you smoke? Yes No If yes, how much and for how long? \_\_\_\_\_

What is your occupation? \_\_\_\_\_

What are your hobbies? \_\_\_\_\_

Do you have any artificial joints? Yes No

Do you bleed easily? Yes No

**Health Habits:**

How many times a day do you take a bath or shower? \_\_\_\_\_

Do you use hot, warm or cool water in your bath or shower? \_\_\_\_\_

How long are your baths or showers? \_\_\_\_\_

How many times a day do you wash your face? \_\_\_\_\_

What brands of cleanser do you use on your face? \_\_\_\_\_

What brands of cleanser do you use on your body? \_\_\_\_\_

Do you apply moisturizer to your face? Yes No If yes, what brands? \_\_\_\_\_

Do you apply moisturizer to your body? Yes No If yes, what brands? \_\_\_\_\_

**Would you like information on the following?**

Fillers	Nail Disease
Neuromodulator or Injections (wrinkle remover)	Chemical Peels
Acne Laser Treatments	Microdermabrasion / SilkPeels
Skin Care Products	Microneedling
Skin Cancer Removal	Wart Removal
Skin Cancer Prevention	Mole Removal
Laser Hair Removal	Hair Loss
Varicose/Spider Vein Treatment	Thread Lifts
CoolSculpting (Fat freezing)	Aerolase-Skin Tightening
Anti-aging Treatments	Other:

*Vj*

\_\_\_\_\_  
 PATIENT'S (OR GUARDIAN'S) SIGNATURE

DATE

**OFFICE USE ONLY :**

\_\_\_\_\_  
 REVIEWED BY

\_\_\_\_\_  
 DATE

## AESTHETIC DERMATOLOGY & LASER SURGERY

JONITH Y. BREADON, M.D. & ASSOCIATES  
1009 W. FULTON MARKET ST. CHICAGO, IL 60607  
p. 312.733.2492 f. 312.733.2498 [www.drbreadon.com](http://www.drbreadon.com)

### OFFICE AND FINANCIAL POLICIES

Welcome and thank you for choosing Aesthetic Dermatology and Laser Surgery, the office of Dr. Jonith Breadon & Associates, for your dermatology care. We are committed to provide you with the highest quality medical care. Please take a moment to review our financial policy so that you understand your responsibility regarding the charges for the services rendered to you by this office.

**INSURANCE:** When making an appointment at our office, it is your responsibility to confirm with your insurance company that the physician is currently contracted with your plan. Our office does not bill out of network (non-contracted) insurance plans. If your plan is out of network, you are required to pay in full for your visit at the time services are rendered. Secondary policies will be billed for Medicare patients only. In order for us to bill your insurance, you must provide us with a current copy of your medical insurance card, along with all required information at every visit. If you are unable to provide this at the time of your appointment, you may reschedule or pay in full at the time of service. While providing this service, please remember that your insurance company requires you to know your plan's benefit policies including co-payments, the specifics of what your policy covers, and to notify us when your insurance plan changes, prior to your appointment. Each plan has its own stipulations regarding the coverage of, and payment for, medical services; therefore, it is extremely difficult for us to be aware of the multitude of individual requirements for each of our patients' plans.

**ASSIGNMENT OF BENEFITS:** In consideration of these medical services, I hereby assign, transfer and set over to ADLS all my rights, title and interest to medical reimbursement benefits under my insurance policy(s). If my insurance benefits are provided through Employment Retirement Income Service Act Plan, I hereby assign, transfer and set over all my rights, title and interest as beneficiary of the ERISA plan to ADLS with regard to my treatment and care with ADLS.

**PATIENT BALANCE:** Statements are billed once a month. If your insurance does not respond to or pay your claim within 45 days, the full balance will become the patient/guarantor's responsibility. All balances are due upon receipt of your first statement. Partial payments will not be accepted unless prior payment arrangements, appropriately based on balance due, have been made. All account balances not paid within 30 days will be assessed a billing fee of \$10.00 per billing cycle. After three billing cycles, your unpaid balance will be turned over to a collection agency and you will be responsible for ALL collection agency fees. If your insurance is out of network (ADLS, Dr. Janith Y. Breadon & Associates is not contracted), you must pay for your services in full at the time of your visit.

**CO-PAYMENTS:** All insurance companies require copays to be collected at the time of service. Your copay is due at the time of check-in. A \$10.00 service charge will be assessed each time a copay is not paid at the time of service.

**CHECK-IN:** We do our best to keep on schedule, so please arrive for your appointment on time. If you arrive more than 15 minutes past your scheduled appointment time, we reserve the right to reschedule your appointment. On follow-up visits, you will be asked to verify demographic and insurance information so that our records remain up-to-date. Please be prepared to pay any past due balance (31+ days) prior to seeing any doctor or physician assistant.

**CHECK-OUT:** Payment of non-covered services will be required at the time of service. For your convenience, we take cash, check, MasterCard, Visa, Discover, American Express, and Care Credit. A \$35.00 fee will be assessed on any and all returned checks.

**NON-COVERED SERVICES:** Payment in full for non-covered services is required at your visit. Please come prepared with the proper payment for your treatment. Cosmetic procedures including, but not limited to Skin Tag Removal, Varicose Veins, Neurotoxins (Botox, Dysport, Xeomin) Filler (Sculptra, Radiesse, Restylane, etc.), Laser Surgery, Hair Reduction, Photo-Rejuvenation, Chemical Peels, Micro-Dermabrasion treatments are not covered by insurance and claims will not be filed for them. Most cosmetic services must be paid for by CASH OR CREDIT CARD AND A DEPOSIT MUST BE GIVEN AT TIME OF BOOKING APPOINTMENT (SEE REQUIRED DEPOSITS FOR SPECIAL SERVICES).

**MEDICAL NECESSITY:** I understand that I am responsible for all charges incurred. If my insurance policy determines/denies my procedure as NOT MEDICALLY NECESSARY, I am responsible for payment in full.

CONTINUED ON BACK SIDE OF SHEET.....

**CONSENT FOR TREATMENT:** I acknowledge and understand that, in presenting myself for treatment and continuing medical care at Aesthetic Dermatology & Laser Surgery, I authorize and consent to the administration and performance of all dermatologic services agreed upon between the doctor and patient and/or guardian, including tests, treatments, use of local anesthesia and other medications which may be ordered by the physician (and/or other designated assistant) and carried out by members of Aesthetic Dermatology & Laser Surgery.

**NO SHOWS AND LATE CANCELLATIONS:** We require a 48-hour advance notice if you must cancel your appointment. For your convenience, we offer an automated confirmation/reminder system that will call you 48 hours prior to your appointment. Each patient is allowed one NO SHOW without penalty. The second NO SHOW and all subsequent NO SHOWS will result in a \$25.00 charge to your account.

**PATIENTS WITH PAST DELINQUENT ACCOUNTS:** All patients who have had their account assigned to a collection agency are considered delinquent accounts & will be required to pay for services in full at the time they are rendered.

**REQUIRED DEPOSITS FOR SPECIAL SERVICES:** We do require deposits when booking COSMETIC PROCEDURES. The required deposit amounts for services are listed below:

**\$50.00 DEPOSIT:** Laser Hair Removal, Chemical Peels, Photo-Rejuvenation, Micro-Dermabrasion, Silk Peel and any other NON-COVERED SERVICE performed on our Promotional 50% Off Days

**\$100.00 DEPOSIT:** Neurotoxin & Filler Injections, Skin Tag Removal, Varicose Veins

**YOU WILL FORFEIT YOUR DEPOSIT IF YOU FAIL TO CANCEL 48 HOURS PRIOR TO YOUR APPOINTMENT TIME. ALL DEPOSITS ARE NON REFUNDABLE, BUT CAN BE TRANSFERRED TOWARDS YOUR ACCOUNT BALANCE OR HELD AS A DEPOSIT FOR FUTURE COSMETIC APPOINTMENTS.**

**MINORS:** The parent(s) or guardian(s) must accompany a minor for the first visit to our office. The parent(s) or guardian(s) are responsible for providing current insurance information for the minor and/or payment in full for services provided. For follow-up visits, unaccompanied minors must have an authorization form for medical treatment signed by a parent or guardian before treatment can be rendered.

**HOW MAY WE CONTACT YOU?:** With this consent, ADLS may call and leave a message at:

MOBILE: Y / N ( \_ ) \_\_\_\_\_ HOME: Y / N ( \_ \_ ) \_\_\_\_\_ WORK: Y / N ( \_ ) \_ \_ \_ \_ \_

**PAYMENT AGREEMENT FOR ALL PATIENTS OF ADLS:** I hereby assume full responsibility for and agree to pay all costs, charges and expenses incurred by the patient, to ADLS. I understand and agree that this understanding constitutes a direct primary and personal undertaking by me and is not conditioned or contingent upon payment of any such costs, charges or expenses by any third party. An assignment of benefits of any insurance policy or medical reimbursement plan shall not be deemed waiver of the Provider's right to acquire payment directly from the undersigned. The provider expressly reserves the right to require such payment. In the event that this obligation remains unpaid and requires referral for collection, the undersigned agrees to pay all costs of collections, including, but not limited to reasonable attorney's fees. If the undersigned is more than one person, every obligation hereunder shall be joint and several.

MY SIGNATURE BELOW SIGNIFIES THAT I HAVE READ, UNDERSTAND AND AGREE TO THE OFFICE AND FINANCIAL POLICIES.

\_\_\_\_\_  
Patient Name  
(PRINTX) Patient Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Witness : \_\_\_\_\_ Date: \_\_\_\_\_

**HIPM CONSENT**  
**Acknowledgement of Notice of Privacy Practices**

AESTHETIC DERMATOLOGY & LASER SURGERY, Jonathan Y. Bredon, MD

The Practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Our Notice of Privacy Practices provides information about how Aesthetic Dermatology and Laser Surgery, Jonathan Y. Bredon, MD (ADLS) may use and disclose protected health information (PHI) about you to carry out treatment, payment and healthcare operations (TPO). You have the right to review our Notice of Privacy Practice at any time. If we change our Notice, you may obtain a revised copy by contacting our office.

By signing this form, you consent to our use and disclosure of protected health information (PHI) about you for treatment, payment and health care operations (TPO). You have the right to revoke this consent, in writing, signed by you. However, such a revocation shall not affect any disclosures we have already made in reliance on your prior consent. ADLS provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

The patient understands that:

- Protected health information may be disclosed or used for treatment, payment or health care operations.
- The Practice has a Notice of Privacy Practices and that the patient has the opportunity to review this Notice.
- The Practice reserves the right to change the Notice of Privacy Practices.
- The patient has the right to restrict the uses of their information but the Practice does not have to agree to.
- The patient may revoke this Consent in writing at any time and all future disclosures will then cease, those restrictions, except in certain limited instances.

With my consent, ADLS may call my home or other designated location and leave a message on a voice mail or in person in reference to any items that assist the practice in carrying out health care operations, such as appointment reminders, insurance items and any call pertaining to my clinical care, including laboratory results among others.

With my consent, ADLS may mail to my home or other designated location any items that assist the practice in carrying out health care operations, such as patient statements, collection letters and any other correspondence or related material.

However, the practice is not required to agree to my requested restrictions, but if it does, it is bound by this agreement.

By signing this form, I am consenting to ADLS's use and disclosure of my PHI to carry out TPO.

I may revoke my consent in writing except to the extent that the practice has already made disclosures in reliance upon my prior consent. If I do not sign this consent, ADLS may decline to provide treatment to me.

I authorize ADLS to release information to the following people:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_  
Signature of Patient or Legal Guardian

\_\_\_\_\_  
Print Name of Patient or Legal Guardian

\_\_\_\_\_  
Patient's Name

\_\_\_\_\_  
Date

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# Aesthetic Dermatology and Laser Surgery

Jonith Y. Breadon, M.D. & Associates

## Missed Appointment and Cancellation Policy

At Aesthetic Dermatology and Laser Surgery, our goal is to provide quality care in a timely manner. With this in mind, we have implemented a missed or cancelled appointment policy. This allows us to better utilize available appointments for our patients. Missed appointments, late cancellations and late arrivals are disruptive to our schedule and other patients. Therefore, a new fee will be applied which will be outlined below.

### **Cancellation/Reschedule of an Appointment**

To be respectful of the medical needs of other patients, please call ADLS promptly if you are unable to attend your scheduled appointment. Appointments are in high demand, and your early cancellation/reschedule will provide the opportunity to have access to care. An appointment **MUST** be cancelled 2-businessdays (or 48 hours) in advance of the appointment time and date to avoid a cancellation fee.

### **No-Show Policy**

A "no-show" is someone who does not contact the office prior to the scheduled appointment to cancel or reschedule an appointment. A "no-show" is also someone who arrives and leaves the office prior to care being provided. This includes not having insurance cards, refusing to complete paperwork, or unwillingness to follow routine office policy. "No-Shows" inconvenience those individuals who need access to medical care as well as the Physician. All "no-shows" will be subject to the cancellation fee schedule shown below.

### **Late Cancellations**

Cancelled/rescheduled appointments within 2 business days (or 48 business hours) of the scheduled appointment is considered a "no-show" and the cancellation fee schedule below will be applied. We may waive a single cancellation fee 1 time per year, and only if the appointment is rescheduled within 30 business days of the original appointment date. The patient must attend the rescheduled appointment for the fee to be waived. If you "no show" to a rescheduled "no-show" appointment, the previous "no-show" fee **PLUS** an additional "no-show" fee will be applied.

### **Cancellation Fee Schedule**

Medical visit - \$50

Cosmetic visit - \$150

Surgical Visit - \$200

\*\* cosmetic, or surgery patients may not be subject to a refund of their money if the appointment is cancelled within 2 business days of the scheduled appointment \*\*\*

We reserve the right to dismiss patients from our practice after 3 missed/cancelled appointments in a 1-2 month period. New patients that miss/cancel are also held to this policy.

By signing below, I have read and understand the above policy.

\_\_\_\_\_  
/ Print patient/Guardian name

\_\_\_\_\_  
Date

1009 W Fulton Market Street Chicago, IL 60607 p: 312-733-2492 f: 312-733-2498

www.dr breadon.com