



Improper Notice of Cancellation "No-show" and Tardy Policy

Each time a patient misses an appointment without providing proper notice, another patient is prevented from receiving care in timely manner. Therefore, Skin MD Dermatology and Skin Enhancement Center reserves the right to charge a fee of \$50.00 for missed appointments ("no-shows"). Patients are to call at least 24-hours in advance and inform our office if they cannot make the scheduled appointment.

_____ initials

Clients/patients that purchase series treatments will be held to a 24-hour late cancellation policy. Clients that fail to provide 24-hour notice of cancellation or reschedule will be subject to the loss of one treatment in their series. Patients scheduled for a Thermage or Fraxel service must provide 48-hour notice of cancellation.

_____ initials

"No-show" fees will be billed to the patient. This fee is not covered by insurance and must be paid prior to scheduling future appointments. Multiple "no-shows" in any 12-month period may result in termination from our practice.

_____ initials

A patient arriving more than 10 minutes after the scheduled appointment time will be considered tardy. The patient may be seen the same day with provider approval or scheduled to the next available appointment time on a different day.

_____ initials

Thank you for our understanding and cooperation as we strive to best served the needs of all our patients.

By signing below, you acknowledge that you have received this notice and understand the policy.

Printed Name: _____

Signature: _____

Date: _____