HOLVIK FAMILY HEALTH CENTER

FINANCIAL WAIVER

Insurance: Always have your insurance card with you for all visits. If we ask for a current copy of your insurance card, and you do not have it, then you will be asked to reschedule.

a. It is the patient's responsibility to verify change of PCP prior to your appointment (for all HMO insurances)
b. It is the patient's responsibility to update any new insurance information in order for us to properly bill your insurance carrier
c. We DO NOT do any third party billing or treat Worker's Comp
d. We are not accepting any new Medi-Cal or cash accounts
e. As a courtesy, our office will bill your insurance for you. You are responsible for the deductible, share of cost, and co-pay

Co-Pays: A co-pay is the fixed dollar amount that the patient pays for each office visit, and it is determined by the insurance plan.

a. All co-pays are due at time of service, or you will be asked to reschedule
b. We DO NOT bill for co-pays
c. If you are in between insurances, then we will temporarily collect cash for office visits. This amount must be paid at time of service

Balances: A balance may accrue for any services that are not covered by your insurance plan.

a. It is the patient's responsibility to pay any remaining account balances
b. All outstanding balances are subject to a monthly finance charge of 5%
c. All balances that are more than 90 days past due will be sent to a collections agency, resulting in your dismissal from our practice
d. There is a $25 fee for all accounts sent to collections
e. Payment arrangements may be made with our billing department prior to being sent to collection agency

I authorize payment of medical benefits to be paid directly to the physician for services rendered. I authorize my physician to release any medical information that is necessary to process claims with my insurance companies.

I have read and accept the above. I agree to be responsible and pay for any unpaid charges and balances not covered by my insurance.

_____ _____

Signature Date

If patient is a minor (under 18 years old), then the responsible party (parent or guardian) must sign above and complete the following information:

Name of responsible party_____DOB_____
Relation to patient_____ SSN #_____