



Dear Valued Patient,

Thank you for requesting an appointment in our office.

Please print and complete ALL the enclosed forms and bring them to your first appointment.

When you arrive at our office for your appointment, please present your completed paperwork, all insurance cards, proper identification such as a driver's license, and a co-payment if required.

Please remember to bring any current laboratory, pap, and procedure results. If a current pap result is not provided, one will be done at time of appointment.

If you had results sent over to our office from another facility, please call our office ahead of time to verify that we received everything prior to your appointment.

We require new patients to arrive 20 minutes prior to the appointment time to allow us sufficient time for the check-in process. New patients who have pre-completed all of our paperwork ahead of time should plan to arrive 15 minutes prior to the initial appointment time and 5 minutes prior to any future follow-up appointments. PLEASE NOTE: If you are more than 10 minutes late from your scheduled time, you may be required to reschedule your appointment.

For more information about our practice, please visit us on the web at www.advancedobgyne.com.

If you have any questions, please call us at 847-755-1111 and thank you for choosing Advanced Ob-Gyne Associates.

Sincerely,

The Staff at Advanced Ob-Gyne Associates