



**Surgical Consultants of Dallas, L.L.C**

**Christopher Bell, M.D.** - *General and Bariatric Surgery*  
**Da-shu "Sue" Jiang, M.D.** - *General Surgery*  
**Dina Madni, M.D.** - *General Surgery*  
**Michael Sutker, M.D.** - *General and Bariatric Surgery*

We would like to introduce you to our practice, the Surgical Consultants of Dallas, LLC. We pride ourselves on the care we provide to our patients, and offer our patients minimally invasive robotic surgery, ensuring precise movements, short recovery, and minimal scarring. Our specialties include (but are certainly not limited to):

- Gallbladder removal
- Appendectomy
- Hernia Repair
- Anti-reflux Surgery for GERD
- Surgery of the small intestine and colon
- Thyroid and Endocrine Surgery
- Weight Loss Surgery

An appointment has been scheduled for you at one of our offices. Please ensure you are going to the correct location.

Our Dallas office is located at Medical City Dallas Hospital. The office is in the A building on the 3<sup>rd</sup> floor. The office is located across the hallway from the adult surgical waiting room.

7777 Forest Lane  
Suite A-331  
Dallas, TX 75230

Our McKinney office is located at Medical City McKinney Hospital. The office is in the Professional Office Building on the 2<sup>nd</sup> Floor.

4510 Medical Center Drive  
Suite 205  
McKinney, TX 75069.

We accept a wide variety of insurance plans, including HMOs, PPOs, Medicare, Medicaid, along with cash pay options as well. Please contact your insurance company prior to your visit to ensure we are on your insurance plan as well as to determine if you need a referral prior to your visit.

Attached to this email will be several documents. Please fill out the forms and review the policies prior to your clinic visit. If you could email the forms to us prior to your visit, it will help us expedite your time in the clinic.

1. New Patient Paperwork (please fill out)
2. Patient Signatures (please sign)
3. Patient Policies (please read)
4. Notice of Privacy Practices (please read)

Depending on your condition there may be an additional form to fill out: Acid reflux (GERD), Endometriosis, Gallbladder, Inguinal hernia

If you are the parent of a minor, please sign the "Consent for Treatment of a Minor".

If you have difficulty downloading the documents through your email, they are also available on our website.

Surgical Consultants of Dallas, LLC  
7777 Forest Lane Suite A-331  
Dallas, TX 75230  
(972) 566-7860  
[www.surgicalconsultantsofdallas.com](http://www.surgicalconsultantsofdallas.com)



We hope that the following information will be helpful to you. For further information, we encourage you to visit our website [www.surgicalconsultantsofdallas.com](http://www.surgicalconsultantsofdallas.com). The surgeons also have personal websites with other specific information as well. We respect your time, and we would like to make your visit to our office as efficient as possible.

#### **Medical Information**

We have sent you an email that will allow you to enter our online patient portal and provide medical history information. Please bring a current list of all of your medications to your clinic visit. Please bring only pertinent medical records such as any previous operative reports, radiology results, and lab results.

#### **Financial Policy**

We collect patient copays, coinsurance, and deductibles prior to services being rendered. If you have any questions, please do not hesitate to contact the billing department.

#### **Medical Insurance**

Please bring your current insurance card(s) and picture ID. This will help us file for insurance payment on your behalf. In some cases, insurance may not cover the full cost of your physician services. The balance not paid by your insurance is your personal responsibility. Some insurance companies dictate that they will not cover the cost of your appointment if your card is not presented on arrival.

If we have not received insurance payment within 45 days, you may be responsible for the entire balance at that time. We request that you read the enclosed information carefully.

#### **Cancellation**

Our office sees patients by appointment only. The physicians spend much of their time operation and are not available to see you on a walk-in basis. For urgent or emergent needs, please call the office, and appropriate arrangements can be made so that you can be seen by another provider or be referred to the emergency room. Please be assured, all patients will be managed in an appropriate and timely fashion according to their needs.

**If you are unable to keep your appointment, please notify us at least 24 hours in advance. Please note that failure to do so will result in a charge of \$30. The same \$30 charge will also apply if you do not show up or if you cancel your appointment with less than 24 hours advanced notice.**

If you have any questions regarding the above, or if we can be of further help, please do not hesitate to contact our office at 972-566-7860. We look forward to meeting you!

Sincerely,

Christopher Bell, M.D.  
Da-Shu (Sue) Jiang, M.D.  
Dina Madni, M.D.  
Michael Sutker, M.D.