**Medical Records Fees (effective 07/01/2020)**

Prepayment is required for the release of Medical Records when requested by a third party. (These rates do not apply to requests from patients for themselves.)

Administrative Costs $25.88

Certification $9.70

**Plus**

**(if sending by mail)**

Pages 1-20 $0.97 per page

Pages 21-100 $0.83 per page

Pages 100-End $0.66 per page

Postage (Actual Cost)

\* Administrative costs – e.g. search, retrieval and other direct administrative costs

\* If creating an electronic copy of the chart and sending electronically, do **NOT** charge for page copies

\* If the patient is requesting the records through the HITECH Act a max of $6.50 may be charged – this must be sent electronically to the patient

\* Records will be produced within 30 days from the date of the request. The time frame may be extended an additional 30 days for which a written statement will be provided for the reason(s) for the delay and the date by which the request can be expected to be fulfilled.

***Exceptions:***

GA State Board Workers Compensation $30.00 min + $.20/pg. after 150 pages + actual cost of postage

(per page & postage only if sending by mail – do **NOT** charge if sending an electronic copy)

*Records for the sole purpose of making or completing an application for disability benefits will not be charged if sent electronically.*

***Miscellaneous Forms:***

Professional Opinion Medical Narrative $150 per 15 minutes increment doctor’s time

Conference $800 for 1st 30 minutes; $275 for each additional 15-minute increment

Deposition $1,500 for 1st hour; $375 for each additional 15-minute increment