

G. Michael Swor, MD, FPMRS Kelly-Anne Shedd-Hartman, DO, FACOOG Jenny Lichon, DO Holly Jackson, CNM Allison Smith, APRN Samantha McCormick, APRN Gretchen Sciarrino, APRN

Dear Patient,

Thank you for choosing Swor Women's Care for your Obstetrical and Gynecological needs.

This letter confirms your upcoming appointment at Swor Women's Care.

All new patients to Swor Women's Care must arrive 15 minutes before your scheduled appointment time for registration.

Please bring any medical records that pertain to Gynecology, especially surgical reports, testing or imaging with you to your appointment. If you cannot obtain copies of your records, it may delay your treatment.

Please bring a photo identification and insurance card to each appointment.

New Patients: Please complete all paperwork mailed to you. Paperwork may be returned to us by mail, fax and/or brought to the office.

Please call us if you have any questions or need to cancel or reschedule your appointment.

It is very important that you call our office at least 24-48 hours prior to your appointment to cancel your appointment. If our office is not notified in advance, there will be a "No Show" fee of \$25 billed to your patient account.

Sincerely,

Swor Women's Care 1900 S. Tuttle Ave Sarasota, FL 34239 Phone: 941-330-8885

Fax: 941-906-8774



 $\textit{Gynecology} \bullet \textit{Obstetrics} \bullet \textit{Infertility} \bullet \textit{UroGynecology}$

Patient Signature:

G. Michael Swor, MD, FPMRS
Kelly-Anne Shedd-Hartman, DO, FACOOG
Jenny Lichon, DO
Holly Jackson, CNM
Allison Smith, APRN
Samantha McCormick, APRN
Gretchen Sciarrino, APRN

| PATIENT'S INFORMATION | | | | | | | | | |
|---|------------|----------------|-------------|------------------------------|-------|------------------|--------------|--------------|----------|
| (Please Pri | int) | | | Today's Date: / / | | | | | |
| Last name: | • | | | First: | | M.I. | | | |
| Birth Date: / / | | Age: | | Marital Status: | Sin | gle Married | Divorced | Seperated | Widow |
| Is this your legal name? □ Yes □ No | | | | | | | | | |
| Street Address: | | | | Email A | Addre | ess: | | | |
| City: S | State: | | | Zip Code: | | SS#: | | | |
| Home Phone: | | Cell Phon | e: | • | | Work Phone |): | | |
| How did you hear about our offi | ice? | □ Dr. | | | | □ Insurance | Plan | □ F | Hospital |
| | | home/worl | k | □ Yellow Pages | | □ Other | | | |
| Race: African American/ Bl | lack | □ Asian | □ Ca | ucasian/ White | □ I | Pacific Island | er/ Native | American | |
| ☐ Hispanic/Latino ☐ American I | Indian/ A | Alaskan Nat | ive | □ Other | | | | | |
| Ethnicity: Hispanic/Latino N | Non His | panic or Lat | tino | Preferred Lang | guage | e: 🗆 English | □ Spanish | □ Other | |
| | | PHARM | IACY | INFORMATIO | | _ | | | |
| Pharmacy: | | | | Location: | | | | | |
| · | | INSURA | NCE | INFORMATION | ON | | | | |
| (Please giv | ve your l | Insurance ca | ard an | d photo identifica | tion | to the reception | onist) | | |
| Primary Insurance: | | | | Secondary Insur | ance | : | • | | |
| Policy Holder Name: | | | | Policy Holder Date of Birth: | | | | | |
| | | IN CAS | SE OF | EMERGENC | | | | | |
| Name of local friend or relative: | | | | | | | | | |
| Home Phone: | | Work Pho | ne: | | Re | lationship to | patient: | | |
| AUTHORIZATION FOR | USE A | ND DISC | LOS | URE OF PROT | EC' | TED HEAI | TH INFO | ORMATI | ON |
| May we leave a message at your h | nome? | □ Yes □ | □No | May we leav | e a n | nessage on yo | our cell? | □ Yes | □No |
| May we send a yearly recall to you | ur home | ? □ Yes □ | □No | Do we have | cons | ent to text yo | ur cell? | □ Yes | □ No |
| I authorize Swor Women's Care to | o speak | with | | • | | - | | | |
| regarding my healthcare/PHI. (rel | | | | | | | | | |
| I acknowledge and agree to adhere to | | | | | | | | | |
| copy of the Notice of Privacy Practice | | | | | | | | | |
| office staff. I permit the release of any | y informa | ation, includi | ng my | medical records that | at ma | y be requested | by my insu | rance comp | any to |
| process any claims. | | | | | | | | | |
| Patient Signature: | | | | | | Dot | o: / | / | |
| Patient Signature: Date: / CONSENT FOR TREATMENT, ASSIGNMENT OF BENEFITS AND RELEASE OF INFORMATION | | | | | | | | | |
| | | | | | | | | | |
| I have completed this form and certify that I am the patient or duly authorized agent of the patient. I authorize the providers of Swor Women's Care to provide medical care and treatment for me. I authorize Swor Women's Care to obtain verification of my | | | | | | | | | |
| medication/prescription history in order to provide continuity of care. I authorize release of my medical information as directed by my | | | | | | | | | |
| physician for outside referrals to specialists, hospitals, laboratories and others as necessary for my continued care. | | | | | | | | | |
| I hereby authorize payment of benefit | ts to be m | ade directly | to Swo | or Women's Care at | nd/or | any of the pro | viders indiv | | |
| understand, as the recipient of service | | | | | ltima | tely responsibl | le for payme | ent within 3 | 0 days |
| of the date of service or statement and billing fee may be assessed. | | | | | | | | | |

Date:



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Financial and Office Policies

We would like to thank you for choosing Swor Women's Care as your women's health care provider. This document explains our current office and financial policies. It is important that you read and agree to these policies. **Financial Responsibility:** Any patient over the age of 18, or an emancipated minor, will be held financially responsible for all charges incurred. For minors, the parent who accompanies the minor for their first visit will be financially responsible for all charges incurred.

<u>Payment Form:</u> Swor Women's Care accepts Cash, Personal Checks, MasterCard, Visa, and Discover Cards as payment for services rendered.

<u>Insured Patients</u>: Please bring your insurance card with you to your appointment. If your insurance plan requires an office visit co-pay, this will be collected at the time of service. The co-pay cannot be waived by our office; it is a requirement placed on us by your insurance carrier. You are financially responsible for any co-insurance, deductible or non-covered service. If you are a member of a health plan that Swor Women's Care participates with, we will submit a claim to your primary insurance company on your behalf. If you have an insurance plan that we are not providers of, payment is due at the time of service and we will assist you in submitting your claim for reimbursement to your insurance company.

<u>Authorizations</u>: If your insurance requires authorization for office visits, then it is your responsibility to obtain this from your primary care physician.

Balance Due: Once we have received payment along with an Explanation of Benefits (EOB) from your insurance plan, you will receive a statement from our office indicating what your insurance has paid. Any remaining balance will then be due and payable. Patients with large deductibles will be asked to pre-pay a portion of their known medical expenses (for example: GYN surgery patients)

<u>Non Insured Patients:</u> Payment in full will be due at the time of service. If you are unable to pay your balance in full, you will need to make arrangements with our Office Manager prior to your visit.

<u>Medicare Patients</u>: You are personally responsible for your deductible, co-insurance and any service that Medicare deems as "Medically Unnecessary". Medicare patients may also be asked to sign an Advanced Beneficiary Notice (ABN) form as required by Medicare for certain services.

<u>In Office Labs/Testing</u>: Please verify your benefits with your insurance company prior to having any lab or diagnostic testing performed. If your insurance company does not cover screening lab tests, we do offer certain tests at a reduced cost to you if performed in our office on a cash-pay basis.

<u>No Show:</u> Please be aware that our office charges \$25 if you no show for your appointment or if you do not give a 24-hour notice of cancellation. Also, there is a \$250 charge if you cancel or no show for a surgery with our office. **Returned Checks:** A \$25 fee will be assessed for any check returned for insufficient funds. After that, only cash or credit cards will be accepted for payment.

<u>Collection Accounts</u>: Swor Women's Care reserves the right to turn an account over to collections if it is deemed that the account is in default of payment or compliance with this policy and you will be discharged from the practice. You can avoid collections and discharge from the practice by arranging a payment plan with the office. <u>Financial Hardship</u>: We understand that sometimes it is a hardship to pay your medical bills timely. Please discuss with our Office Manger so we can work out a payment plan. Ignoring medical bills is not advisable. Let us know your situation so we can work with you.

I hereby authorize Swor Women's Care as a holder of medical information, to release to my insurance carrier or its intermediaries any information needed for this or future related claim(s). I further request payment be made to Swor Women's Care and authorize Swor Women's Care to submit claims on my behalf for any bills or services furnished to me during the next 12 month period(year). I hereby acknowledge and understand that I am financially responsible for any portion of my bill not covered by my insurance carrier. If this account is placed in the hands of a collector or an attorney for collection, reasonable cost of collection including attorney fees will be paid by the undersigned.

I have read and understand the handout, Financial and Office Policies. By signing below, I am stating that I understand and agree to the above policies. I also understand that at any time our financial policy may be updated.

| Signature: | Date: |
|------------|-------|
| • | |



Initials _____ Reason _____

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NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT

I understand that, under the Health Insurance Portability & Accountability Act of 1996 (HIPAA), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- •Conduct, plan and direct my treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.
- •Obtain payment from third-party payers.
- •Conduct normal healthcare operations such as quality assessments and physician certifications.

I understand that this organization has the right to change the notice of Privacy Practices from time to time and that I may contact this organization at any time to obtain a current copy of the Notice of Privacy Practices.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment, or other health care operations. I also understand you are not required to



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| GYN Patie | ent History Fo | <u>rm</u> | | | | |
|---------------|-------------------------------|----------------------|--------------------------|--|---------------------------------|------------------------|
| Today's Dat | te: | | Your Age: | (T') | Date of Birth: | |
| Patient's Na | me(Last): | | | (First): | (M | .1.): |
| Marital Stati | us: | | | Cultural Identity: | | |
| TT 1' 1 | Height: | W 1 C | 0 | Weight: | | |
| How did you | u hear about Swo | or Women's Ca | re? | · 2 C - · · - · 14 - 4 : - · · 2 O41 - | | |
| Are you nero | e for a Gyn Annu | iai Exam? Foii | ow up? Problem | ? Consultation? Other | er?: | |
| Allergies/ R | eactions: | | | | | |
| Current Med | lication(include o | over the counte | r medications, v | ritamins and dosages) |): | |
| Other Physic | cians: | | | | | |
| | | | Current P | | | |
| | | | | ese problems, Please | | |
| | r Unexpected ble | eding? | Y/N | Abdominal or pel | | Y/N |
| Hormonal P | | | Y/N | Vaginal Discharg | | Y/N |
| | ast Symptoms? | | Y/N | Vaginal Irritation | ? | Y/N |
| Pressure in I | | 1 10 | Y/N | Genital Lesions? | D 15 3 | Y/N |
| | nptying bladder | | Y/N | Changes in Bladd | er or Bowel Function | s? Y/N |
| Any other w | romen's health is | sues? | 01.4.4.1 | 1 TT* / | | |
| II | 1 | L | Obstetrica V/N | | :4-0 | 3 7/ N T |
| | er been pregnant Full Term or | | Y/N Number of | History of Infertil | | Y/N Number of |
| | Pre- Term? | Number of Abortions? | live births? | Number of | # of tubal/ectopic pregnancies? | C-Sections |
| regnancies: | rie- reiiii: | Abortions: | iive oituis? | miscarriages? | pregnancies: | C-Sections |
| Current Bir | th Control Met | hod | | Menstrual Histo | rv | |
| | Method | | | Periods are | days part | |
| Condon | ns | | | Menstrual bleedir | ng usually lasts | days |
| Diaphra | gm, Sponge, or S | Suppository | | Are your periods | abnormal? | Y/N |
| Oral Co | ntraceptives | | | Date of last period | d? | |
| | rmal Patch | | | Age of first period | d? | |
| Vaginal | | | | | occurred? | |
| Depo Pi | | | | Sexual History | | |
| | rine Device | | | Are you sexually | | Y/N |
| Vasecto | | | | | ogamous relationship | |
| | ubal Sterilization | 1) | | | e sex relationship? | Y/N |
| None | | | Hoolth l | | osite sex relationship? | Y/N |
| Are you kno | wledgeable abou | it and practice | Health 1 good nutrition? | Y/N | | |
| | wledgeable abou | | | | | |
| Drugs and A | - | | 5 | <u>Safety</u> | | |
| _ | illegal drug use? | ? | Y/N | | volved in domestic | |
| _ | l or illegal drug ı | | Y/N | abuse in the past 12 months? | | |
| | k alcoholic bever | | Y/N | | d abuse in the past? | Y/N |
| How many o | drinks per week? | | | Do you live in a s | afe environment? | Y/N |
| Smoking Hi | istory: | Current | Past | Never | Ouit | |

Past Medical History

| | T 44 44 | | | dical History | T | T | T = |
|--------------------|---|-----------------|------------------|--------------------|--|-----------------|-----------------|
| Mark X if positive | Medical Problem | Year Started | Resolve d Y/N | Mark X if positive | Medical Problem | Year Started | Resolved Y/N |
| | Cardiac Workup | | | | Arthritis | | |
| | Heart or Blood Vessels | | | | Acne | | |
| | Premature Cardiovascular Disease | | | | Skin Cancer(Squamous, Basal Cell, Melanoma) | | |
| | Coronary Artery Disease | | | | Interstitial Cystitis | | |
| | Hypertension (high blood pressure) | | | | Recurrent UTI | | |
| | Deep Venous Thrombosis | | | | Kidney Stones | | |
| | Valvular Heart Disease | | | | Chronic Renal Disease or Insufficiency | | |
| | Diabetes Mellitus | | | | Amenorrhea | | |
| | Thyroid disorder | | | | Anovulation | | |
| | Ear, Nose and Throat | | | | Endometriosis | | |
| | Viral Hepatitis | | | | Fibroids in the Uterus | | |
| | Easy Bleeding | | | | Osteopenia | | |
| | Hepatitis (chronic) | | | | Osteoporosis | | |
| | Chronic Colitis or Crohns | | | | Pelvic Inflammatory | | |
| | GERD (esophageal reflux,ulcers) | | | | Chlamydia | | |
| | Cholelithiasis (gallstones) | | | | Warts (genital) | | |
| | Hernia | | | | HPV | | |
| | Diverticulosis or Diverticulitis | | | | Herpes (HSV) | | |
| | Irritable Bowel Syndrome | | | | Cervical Dysplasia | | |
| | Hyperlipidemia | | | | PCOS (Polycystic Ovaries) | | |
| | Obesity | | | | Ovarian Cancer | | |
| | Migraine Headaches | | | | Hereditary Cancer Syndrome | | |
| | Epilepsy and Recurrent Seizures | | | | Breast Cancer | | |
| | Bones, Fractures, and Joints | | | | Cervical Carcinoma | | |
| | Anxiety Disorder | | | | Vulvar Carcinoma | | |
| | Depression | | | | Endometrial Carcinoma | | |
| | Bipolar Disorder | | | | Ovarian Cyst | | |
| | Asthma | | | | Colon Cancer | | |
| | Chronic Obstructive Pulmonary Disorder | | | | Colon Polyps | | |
| | Autoimmune Disease | | | | History of Malignancy | | |

Surgical History

| X if Yes | Year | Surgery | X If | Year | Surgery |
|------------|-------|---------------------------------------|------|-------|---|
| 71 11 1 65 | 1 001 | Surgery | Yes | 1 Cui | Surgery |
| | | D&C Hysteroscopy | | | Hysterectomy (Cervix intact or removed) |
| | | Endometrial Ablation | | | Appendectomy |
| | | Laparoscopy (diagnostic or operative) | | | Cholecystectomy (gallbladder removal) |
| | | C-Section | | | Breast Surgery |
| | | Leep or Cone Biopsy | | | Lap Band- Gastric Bypass |
| | | Tubal Sterilization | | | Colectomy for Tumor |
| | | Ovarian Cystectomy | | | Hemorroidectomy |
| | | Salpingo Oophorectomy | | | Hernia Repair |
| | | Ectopic Pregnancy Surgery | | | Fracture(s) |
| | | Pelvic Floor Repair | | | Joint Replacement |
| | | Sling or Surgery for Incontinence | | | |

| Ectop | ic regnancy burgery | | | Tracture(s) | |
|------------------------------------|--------------------------|-------------|--------------|-------------------|--|
| Pe | elvic Floor Repair | | | Joint Replacement | |
| Sling or S | Surgery for Incontinence | | | | |
| | Other Past S | urgery and | <u>Date</u> | | |
| | | | | | |
| | | y History | | | |
| Condition | | Aff | ected Member | Age Diagnosed | |
| GYN Cancer(Uterine, Ovarian, C | Cervical) | | | | |
| Breast Cancer Colon Cancer | | | | | |
| Colon Cancer Melanoma | _ | | | | |
| Heart Disease | | | | | |
| Hypertension | | | | | |
| Stroke | | | | | |
| Osteoporosis | | | | | |
| Diabetes Mellitus | | | | | |
| Alzheimer's Disease | | | | | |
| Thromboembolic Disease | | | | | |
| Other Cancer or Major Disease | | | | | |
| | About You | u As A Pers | on | | |
| Tell us about your cultural backgr | | | | | |
| What is your racial background? | | | | | |
| Place of Birth? Hobbies? | | | | | |
| Occupation? | | | | | |
| What is your educational backgro | | | | | |
| Describe any major life changes r | ecently? | | | | |
| Describe any recent emotional str | ess? | | | | |

Previous Tests and Screening

| X If | Month/Year | Testing/Screening | X If | Month/Year | Test/Screening |
|------|----------------|---------------------|------|----------------|----------------------------|
| Yes | of most recent | | Yes | of most recent | |
| | | Pap Smear | | | Cervix Cryosurgery |
| | | Colonoscopy | | | Cervix Laser Cone Excision |
| | | GYN Ultrasound | | | Vaginal Biopsy |
| | | Mammogram | | | Vulvar Biopsy |
| | | Breast Ultrasound | | | Endometrial Biopsy |
| | | Bone Density | | | Urodynamics |
| | | Colposcopy | | | Sonohysterogram |
| | | LEEP or Cone Biopsy | | | Blood Transfusion |

Review of Systems
(If YOU have had any of these conditions in the last year, Please indicate with X)

| X If | How Long | Condition | X If | How Long | Condition |
|------|----------|-------------------------------|------|----------|-------------------------------|
| Yes | | | Yes | O | |
| | | Weight Gain | | | Blood in Urine |
| | | Fever | | | Genital Lesions |
| | | Feeling Tired | | | Other Genitourinary Symptoms |
| | | Other Constitutional Symptoms | | | Skin Lesions |
| | | Head or Sinus Symptoms | | | Change in Mole or Non-healing |
| | | | | | Sore |
| | | Eye Symptoms | | | Other Skin Symptoms |
| | | Ear, Nose and Throat Symptoms | | | Endocrine Symptoms |
| | | Neck Symptoms | | | Hormonal Symptoms |
| | | Breast Related Symptoms | | | Musculoskeletal Symptoms |
| | | Cardiovascular Symptoms | | | Neurological Symptoms |
| | | Pulmonary Symptoms | | | Sleep Disturbances |
| | | Gastrointestinal Symptoms | | | Anxiety |
| | | Pain with Urinating | | | Depression |
| | | Increased Urinary Frequency | | | Other Psychological Symptoms |

 $\textit{Thank you for your help in collecting useful and important information for your permanent electronic \textit{records}. \textit{We} \\$ are trying to streamline the entry of medical data, and make it easier to share and update as you instruct us to.



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PLEASE READ INFORMATION VERY IMPORTANT

Medicare Annual Gynecological Exam

Medicare decreased certain benefits to women in January 2011. These new rules have put more payment responsibility on patients. Annual Wellness visits performed by your primary care provider and are geared toward addressing ongoing medical problems, a personalized prevention plan, and counseling unrelated to gynecology. Some of the services you normally receive in our office (pap smear, pelvic exam, and breast exam) are NOT included in this Annual Wellness visit.

As always, we recommend Annual Gynecological Exams/ Women's Health Visit for our patients, including those covered by Medicare. Guidelines for certain tests change from time to time. We recommend a pelvic exam, breast exam, and colorectal cancer screening exam every year. We advise pap testing on a schedule individual to each patient although Medicare only reimburses for pap testing every two years. Your yearly visit also provides you with guidance of testing, prescriptions and women's health advise though our office. Medicare will pay a portion of your Gynecological Annual Exam every 24 months. New Medicare rules from our government programs do not cover your expenses as well as in the past. The screening portion of the yearly exam is not a covered benefit anymore and patients are now responsible for that \$58.00 charge at the time of service. The Women's Health Exam, along with the collection of the pap smear, will be billed to Medicare, and may be covered every 2 years if you meet the guidelines, applicable copays and deductibles.

If you have any questions, please call our office at 941-330-8885

| I have read the information above and understand that insurance | e may not cover the full exam. |
|---|--------------------------------|
| Signature: | Date: |

| *PLEASE READ | INFORMATION VERY | IMPORTANT* | | | | | |
|---|--|---|--|--|--|--|--|
| A. Notifier: Swor Women's Care | | | | | | | |
| B. Patient Name: | C. DOB: | | | | | | |
| Advance Beneficiary Notice of Noncoverage (ABN) | | | | | | | |
| NOTE: If Medicare doesn't pay for D . | Services below, you may ha | ve to pay. | | | | | |
| Medicare does not pay for everything, even some care that you or your health care provider have good reason to think you need. We expect Medicare may not pay for the D. Services below. | | | | | | | |
| D. Services | □ Preventative Exam □ Breast/Pelvic Exam □ Pap Smear | □ Not covered by Medicare □ Covered every 24 months □ Covered every 24 months | | | | | |
| E. Reason Medicare May Not Pay: | □ Fecal Occult Testing Medicare does not pay for these tests as often as ordered for you. | □ Covered every 12 months | | | | | |
| F. Estimated Cost | Preventative Exam Pelvic & Breast Exam \$41 Pap Smear Collection \$44 Fecal Occult Testing | \$58 \$41 \$44 \$18 | | | | | |
| WHAT YOU NEED TO DO NOW: | | | | | | | |
| a. Read this notice, so you can b. Ask us any questions that you c. Choose an option below about Note: If you choose Option 1 or that you might have, but | ou may have after you finish rout whether to receive the D. | eading. Services listed above. ny other insurance | | | | | |
| G. OPTIONS: Check only one box | c. We cannot choose a box | for you. | | | | | |
| □ OPTION 1. I want the D. Services listed above. You may ask to be paid now, but I also want Medicare billed for an official decision on payment, which is sent to me on a Medicare Summary Notice (MSN). I understand that if Medicare doesn't pay, I am responsible for payment, but I can appeal to Medicare by following the directions on the MSN. If Medicare does pay, you will refund any payments I made to you, less co-pays or deductibles. □ OPTION 2. I want the D. Services listed above, but do not bill Medicare. You may ask to be paid now as I am responsible for payment. I cannot appeal if Medicare is not billed. □ OPTION 3. I don't want the D. Services listed above. I understand with this choice I am not responsible for payment, and I cannot appeal to see if Medicare would pay. | | | | | | | |
| H. Additional Information: | | | | | | | |
| This notice gives our opinion, not an official Medicare decision. If you have other questions on this notice or Medicare billing, call 1-800-MEDICARE (1-800-633-4227/ TTY: 1-877-486-2048). Signing below means that you have received and understand this notice. You also receive a copy. | | | | | | | |
| I. Signature: | J. Date: | | | | | | |

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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-0566. The time required to complete this information collection is estimated to average 7 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Baltimore, Maryland 21244-1850.



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LABORATORY TESTING

Swor Women's Care will be sending all in house specimen collections to Florida Woman Care Laboratory, LLC for interpretation. If they are not contracted with your insurance, they will forward to correct lab facility.

Florida Women Care Laboratory, LLC is a laboratory dedicated solely to women's healthcare, which we believe will provide our patients with a high level of specialized care for laboratory testing. The group's laboratory employs only Pathologists with specialty expertise in Gynecological Pathology and/or Cytopathology to ensure high quality, specialized testing and analysis. In addition, our physicians will have a direct line of communication with these pathologists to discuss your care.

We believe these factors will contribute to our ability to provide our patients with increased continuity of care and more timely results. As with any laboratory and its services, we cannot guarantee that all services will be covered at 100% under each patient's insurance plan. If the labs ordered are subject to your deductible, co-pay, co-insurance, and in some cases not covered by insurance you will receive a separate lab bill for any/or all tests that were ordered by the provider.

Self-pay patients, any extra charges, such as labs, tests and or/procedures need to be paid prior to leaving the office to take advantage of the discount. All self-pay rates are discounted from our billed charges and not included with our office fees.

We do appreciate the opportunity in taking care of you and your family.

Print Patient Name

Date of Birth

Patient Signature

Date



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Consent for Pelvic Examination

According to The American College of Obstetricians and Gynecologists, the pelvic examination is part of the evaluation of women presenting with many common conditions, including pelvic pain, abnormal bleeding, vaginal discharge, and sexual problems. Pelvic exams—both in the office and while under anesthesia— are also an important part of evaluation for gynecologic procedures to ensure safe completion of the planned procedure. Often, a pelvic examination is performed for women without symptoms while looking for gynecologic cancer, infection, and pelvic inflammatory disease.

A pelvic examination is an assessment of the external genitalia; internal speculum examination of the vagina and cervix; bimanual palpation of the adnexa, uterus, and bladder; and sometimes rectovaginal examination. Reasons for a pelvic exam can include (but are not limited to) health screening, abnormal bleeding, pelvic pain, sexual problems, vaginal bulge, urinary issues, or inability to insert a tampon. Other indications include patients undergoing a pelvic procedure (e.g., endometrial biopsy or intrauterine device placement). Also, pelvic examination is indicated in women with current or a history of abnormal pap results, gynecologic cancers, or toxic exposures.

The potential benefits of a pelvic examination include the detection of vulvar, vaginal, cervical, uterine and ovarian cancers and precancers, yeast and bacterial vaginosis, trichomoniasis, and genital herpes, early detection of treatable gynecologic conditions before symptoms begin occurring (e.g. vulvar or vaginal cancer), as well as incidental findings such as dermatologic changes and foreign bodies. Additionally, screening pelvic examinations in the context of a well woman visit may allow gynecologists to explain a patient's anatomy, reassure her of normalcy, and answer your specific questions.

The potential risks of a pelvic exam may include (but are not limited to) fear, anxiety, embarrassment (reports ranged from 10% to 80% of women) or pain and discomfort (from 11% to 60%).

There are few alternatives to pelvic examination, the alternatives are not as effective for providing diagnostic or evaluative information and carry their own set of potential risks. If you have concerns, you should discuss with your healthcare provider.

| I unde that I need to sign this form to show that I an read and understand the above. | | | | is required by law. I understand e pelvic examinations and I have | | |
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| The provider or their delegate has explained to me the nature, purpose, and possible consequences of each procedure as well as risks involved, possible complications, and possible alternative methods of treatment. I also know that the information given to me does not list every possible risk and that other, less likely problems could occur. I was not given any guarantee from anyone about the final results of this procedure. | | | | | | |
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| Signature | DOB | | Date | | | |
| I understand that my provider is involved in estudents with the female anatomy and instilling essential. I consent to pelvic examination be medical provider. | ing a physic | cian workforce with | n confide | ence in pelvic examination skills | | |
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| Signature | | С | Date | | | |