



NO SHOW/CANCELLATION POLICY EFFECTIVE APRIL 1, 2013

Your scheduled appointment is a time reserved for you to consult with your physician/provider.

It is important that you arrive on time or cancel 24 hour prior to this reserved time; if you are unable to keep your appointment.

Prior notification allows our staff to fill these reserved slots with patients that are waiting for appointments.

We understand that situations arise which require you to cancel an appointment, but we require a 24 hour notice for cancellation or you will be charge a **\$25.00 no show/cancellation fee**. These charges cannot be billed to any insurance company. They will be considered self-pay and billed to you.

Please understand that it is our goal to provide quality care in a timely manner to our patients. In order to achieve this goal we need our patient/families to communicate with our practice so that we utilize our physician/provider's time in the best way possible to meet out patient's needs.

Thank you for your consideration.

Patient's Signature

Date