



COVID-19 Enhanced Procedures

At Skin Deep Laser Medspa, the safety and wellbeing of our patients is our top priority. With that in mind our staff have amplified our existing disinfecting and sanitization procedures in response to COVID-19. Our goal is to provide our clients with exceptional care while also maximizing their safety and health.

Closely adhering to all CDC recommendation and industry best practices, as well as federal, state and local regulations, we have developed and implemented the following enhanced protocols:

OFFICE CONDITIONS

- We have established longer sanitization time between clients, which will allow for more thorough sterilization of treatment rooms. See below for details on our cleaning, disinfecting and sanitization procedures.
- Social Distancing – We have adjusted the schedule so that fewer patients will be in the office at any one time. Patients will no longer be allowed in the waiting room and appointments will be spaced an extra 15 minutes apart, which will reduce traffic flow problems and allow our clients to follow social distancing guidelines.
- Protective equipment – Facial masks are required for anyone entering the Medspa and physicians, PAs, RNs, NPs and staff must wear surgical masks, gloves when indicated and practice standard hand-washing techniques. When injecting a patient's face, providers will wear a face shield, in addition to the above precautions. See below for more details about our protective equipment.
- We have put away articles such as magazines, books, coffee or anything else that may be handled by infected patients.
- Common and high-traffic areas will be disinfected with increased frequency
- Temperature Checks - Everyone entering the Medspa will have a temperature check and no one with a temperature of 100 or more will be allowed to enter the building

CLIENT SCREENING

Prior to scheduling any patients for treatment, when confirming appointments and prior to entering the building, the following screening protocol should be administered to all employees and patients:

Screening Questions

In the last 14 days, have you had:

- Fever of 100.0 or greater?
- Shortness of breath, sore throat, cough or dry cough?
- Runny nose not due to allergies?
- Muscle aches, or sudden loss of smell/taste?
- Contact with a person known to be positive for coronavirus?
- Contact with a person under investigation for coronavirus?
- Recent travel (within the last 21 days) inside or outside of United States?

If a patient fails the screening questions or has a fever, the patient may not enter the building. In this case, the physician, a physician assistant or a nurse practitioner will be contacted. Treatment will be delayed and the patient will be referred for further screening and treatment to their PCP.

In addition, if an employee or physician fails the screening questions or has a fever, they may not enter building. They will instead be instructed to go home, contact their PCP for a virtual visit and cannot return to work without PCP's note.

MEDSPA VISITS

In order to further ensure the safety and wellbeing of our patients, we have changed the way our appointments are scheduled, as well as the way visits are handled.

- We have adjusted the schedule so that only a few patients are in the Medspa at any one time.
- Appointments will now be spaced an extra 15 minutes apart, which will not only allow for enhanced room disinfecting and turnover, but also will minimize traffic flow and allow our clients to follow social distancing guidelines.
- If you have an upcoming appointment and are not feeling well, we ask that you notify us prior to the appointment – we will be happy to reschedule the appointment.
- Anyone arriving late for their appointment time. will unfortunately have their

client arrives.

- Patients will not be allowed to wait in the waiting room. Instead, to promote social distancing, we ask that clients, upon arrival, call the Medspa at 626.449.8873 upon arrival and then wait in the car until we notify you to enter the building.
- After screening and when ready to be taken back, the patient will be called to come into the clinic.
- Everyone entering the clinic, spa or surgical center will have a temperature check (see below for the protocol that will be used).
- Everyone entering the facility should be wearing a mask. Cloth masks are acceptable for patients and visitors without symptoms.
- No hand shakes, hugs, etc.
- At this time, we cannot allow guests or children, so please do not bring anyone with you to your appointment. If it is necessary to have someone escort or drive you, they should wait in the car until your treatment is complete.

ADDITIONAL INFO

Cleaning and Disinfecting

- Based on research, we have developed the following protocols adhering to the CDC's guidelines for cleaning and disinfecting our facilities. We will be using EPA-registered disinfectants that are approved for COVID-19 disinfection.
- Routine cleaning and disinfection procedures (e.g., using cleaners and water to pre-clean surfaces prior to applying an EPA-registered, hospital-grade disinfectant to frequently touched surfaces or objects for appropriate contact times as indicated on the product's label) appropriate for SARS-CoV-2 in healthcare settings, including those patient-care areas in which aerosol generating procedures are performed.
- After removing the sheets, staff will spray tables and wipe down headrests. Lotion bottles, skin care product bottles, and stretch equipment are wiped down with a disposable disinfectant and sanitizing cloth or sanitizing spray.
- Staff will wipe down all high-touch areas including interior doorknobs and light switches with an industrial-grade disinfectant.
- Staff will wipe down the client's chair and/or clothes' rack with an industrial-grade disinfectant.
- Staff will spray down all work surfaces with disinfectant.
- After cleaning and disinfecting the room, staff will remake the bed with new

- After each use by either client or staff, the restroom will be completely disinfected. An industrial-grade cleaning solution will be used on toilets, sinks, and mirrors. The door-knobs, light switches and wall handles will all be sanitized.
- After any staff or client enters or leaves the spa, all door handles inside and out will be wiped down and disinfected. The front desk will also be wiped down and disinfected after being touched.
- At the end of each day, cleaning staff will sweep and mop the floors with an industrial-grade disinfectant. All walls, shelves and displays will be cleaned and disinfected.
- Air filters will be changed regularly according to manufacturer's directions. Air purifiers will be in use and they will be located in common areas.

Hygiene and PPE and Prevention

- Before opening for the day, staff will have their temperature taken and/or submit to a COVID-19 test based on availability.
- Any staff member who has a temperature will not be allowed to work. They must be evaluated by their PCP or an urgent care center and be asymptomatic for 14 days or if proven to be infected with COVID-19, be asymptomatic without fever for 72 hours in order to return to work.
- Additionally, staff with a cough, sore throat, runny nose or shortness of breath are asked not to work
- There will be mandatory use of hand sanitizer by all staff and clients upon entering the building.
- Estheticians and massage therapists will all wash their hands with antibacterial soap for at least 20 seconds before and after each treatment.
- Estheticians must wear gloves, mask and face shield before commencing treatment and dispose of them promptly afterwards.
- All of our staff members must wear disposable masks.

Contact Tracing

- As per the CDC guidelines for re-opening businesses in CA, employers must develop and implement policies and procedures for workforce contact tracing following employee COVID+ tests. Contact tracing involves the following steps:
- If an employee is identified as having tested positive for COVID-19, their case will immediately be reported to local public health.
- The employee will be interviewed to learn about their movements and

contact with that employee, it will be provided.

- Employees may be isolated (e.g. required to remain at home) or excluded (e.g. prohibited from attending a particular work location) if deemed necessary for disease control.

Events

- Skin Deep Laser Medspa will continue to host small events, but our registration and attendance protocols will be adjusted, as needed
- We will continue to have open registration for our events, with each registered attendee given a specific time to attend the event. All attendees will be scheduled 15 minutes apart and we will require a deposit in order to hold your time slot.
- We will discontinue hosting our events with large groups (more than 10 people) at this time.
- A non-refundable deposit fee is now required for all scheduled events. The deposit will be good towards any spa service of your choice at a later time. We will be making confirmation calls confirming your event attendance. Should you be unable to attend, you must call or email us at least 24 hours in advance. Failure to do so you will forfeit the deposit, as we will not be able to fill the spot.
- Anyone arriving late for their allotted event time will unfortunately have their time cut short as we will need to disinfect before the next attendees arrive.
- We will also host virtual events, to be announced.
- Client screening and cleaning and disinfecting protocols will be followed for every event.