



Frederick OB/GYN Division

AUTHORIZATION TO RELEASE PATIENT MEDICAL INFORMATION
PATIENT INFORMATION

Patient Name: \_\_\_\_\_ Account # \_\_\_\_\_

Former Name (if any) \_\_\_\_\_ SS # \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

INFORMATION TO BE RELEASED FROM:

I hereby authorize Capital Women's Care (CWC) to use and disclose my individually identifiable Protected Health Information (PHI) in the manner described below. I understand that my PHI may be redisclosed by the person or entity receiving my PHI from CWC, and that it then may no longer be protected by federal privacy regulations. State law may or may not prohibit such redisclosure by the person or entity receiving my PHI from CWC. I voluntarily sign this authorization, and I understand that my health care will not be affected if I do not sign this form. I understand that Capital Women's Care reserves the right according to their HIPPA Practicing Guidelines to use a third party vendor (Universata or Smart Corporation) to process/copy medical records containing PHI-information. Not all Capital Women's Care practices use this method for copying records release.

PROTECTED HEALTH INFORMATION TO BE RELEASED TO :

Name of Organization \_\_\_\_\_ Street Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

Purpose or need for this information is: \_\_\_\_\_

TYPE OF INFORMATION TO BE RELEASED:

1. GENERAL RELEASE:

Type of Record

\_\_\_\_\_ Medical Records/Excluding Protected Records (This will be limited to 2 years of information including x-ray, lab reports unless otherwise stated.)

\_\_\_\_\_ Lab Results (specify) \_\_\_\_\_

\_\_\_\_\_ X-ray Reports (specify) \_\_\_\_\_

\_\_\_\_\_ Surgical records (specify) \_\_\_\_\_

\_\_\_\_\_ Other Records (specify) \_\_\_\_\_

2. INFORMATION PROTECTED BY STATE/FEDERAL LAW:

\_\_\_\_\_ Drug Abuse Diagnosis/Treatment (specify) \_\_\_\_\_

\_\_\_\_\_ Alcoholism Diagnosis/Treatment (specify) \_\_\_\_\_

\_\_\_\_\_ Mental Health Diagnosis (specify) \_\_\_\_\_

\_\_\_\_\_ Sexually Transmitted Disease (specify) \_\_\_\_\_

\_\_\_\_\_ Diagnosis/ Treatment or Counseling (includes Aids/HIV) (specify) \_\_\_\_\_

I understand that I have the right to receive a copy of this authorization. I also understand this authorization is valid for 90 days only and may be revoked in writing at any time prior by notifying Capital Women's Care in writing. I understand I have the right to revoke the authorization at any time except to the extent that action has been taken in reliance thereon.

PATIENT AUTHORIZATION TO RELEASE MEDICAL INFORMATION

I certify that I have read, signed and received a copy of this authorization upon my request. According to HIPPA State of Maryland and Federal Law, I understand there is a fee of .76 cents per page and payment is due prior to the release of my medical records.

\_\_\_\_\_ X \_\_\_\_\_
Date Signature of Patient/Legally Responsible Party Relationship to Patient

CWC Use Only: Total Fee: \_\_\_\_\_ [ ] PHI Completed Initials: \_\_\_\_\_ Date Received Request: \_\_\_\_\_
Date Mailed / Faxed / Patient pick up from office: \_\_\_\_\_ Initials: \_\_\_\_\_