Coronavirus/COVID-19 Protocols/Precautions from ExacCare

ExacCare is closely monitoring the evolving circumstances related to Coronavirus (COVID-19). We have taken necessary steps to protect our patients, visitors and staff while remaining fully available to serve patients' and community needs. We are continually reviewing our plans as this event develops and are also monitoring guidance from regulatory authorities and following updates from the Centers for Disease Control and Prevention (CDC) and other authorities. The safety of our patients and staff is of utmost importance to us and we will continue to address human and facilities related needs throughout this event.

In the meantime, we want everyone to be aware that we are continuing with normal office hours and availability at all our locations. To review our hours of operations, get information on our facilities, or access our contact information by location – please visit www.exaccare.com or visit ExacCare on Facebook.

We encourage you to contact your local ExacCare to discuss how we can help you navigate .your urgent care needs during these unique times.

At this time, in order to reduce unnecessary exposure for you, your family, and our staff we are asking that you follow the procedures below and take advantage of these options for care:

- When you visit ExacCare, a sign on our front door will have instructions for patients who are experiencing the symptoms related to COVID-19 (fever, cough, other flu like symptoms). This sign requests that patients with these symptoms who have traveled internationally, or have had close contact with persons who have traveled to high risk areas as defined by the CDC in the last 14 days, or have had known contact with a person who is known to have tested positive for COVID-19, do not enter the clinic, but instead go to the nearest hospital emergency room. This will facilitate the best treatment plan for those potentially exposed to COVID-19.
- For those with cold or flu like symptoms who do not answer YES to the questions presented above, please utilize ExacCare's facilities for treatment and care as you always have. We are here as a resource for you and your family.
- ExacCare utilizes a healthcare software system that allows patients to register and wait off-site or in their car for their turn to receive medical care. Patients will be notified automatically through their mobile phone when it is time for them to see the provider. This is a proven system that has been in place for multiple years that allows you to benefit from the convenience you expect from ExacCare while at the same time protecting yourself from unnecessary exposure to others.

- If you have questions about COVID-19 and what you should be doing, please follow these guidelines:

Take steps to protect yourself



Clean your hands often

- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.



Avoid close contact

- **Avoid close contact** with people who are sick
- Put **distance between yourself and other people** if COVID-19 is spreading in your community. This is especially important for <u>people</u> who are at higher risk of getting very sick.

Take steps to protect others



Stay home if you're sick

• **Stay home** if you are sick, except to get medical care. Learn <u>what to do</u> <u>if you are sick</u>.



Cover coughs and sneezes

- **Cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw used tissues in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.



Wear a facemask if you are sick

• If you are sick: You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then you should do your best to cover your coughs and sneezes, and people who are caring for you should wear a facemask if they enter your room. Learn what to do if you are sick.

• If you are NOT sick: You do not need to wear a facemask unless you are caring for someone who is sick (and they are not able to wear a facemask). Facemasks may be in short supply and they should be saved for caregivers.



Clean and disinfect

- Clean AND disinfect <u>frequently touched surfaces</u> daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- If surfaces are dirty, clean them: Use detergent or soap and water prior to disinfection.

Follow the steps below: If you are sick with COVID-19 or think you might have it, follow the steps below to help protect other people in your home and community.



Stay home except to get medical care

- **Stay home:** People who are mildly ill with COVID-19 are able to recover at home. Do not leave, except to get medical care. Do not visit public areas.
- **Stay in touch with your doctor**. Call before you get medical care. Be sure to get care if you feel worse or you think it is an emergency.
- **Avoid public transportation:** Avoid using public transportation, ridesharing, or taxis.



Separate yourself from other people in your home, this is known as home isolation

- **Stay away from others:** As much as possible, you should stay in a specific "sick room" and away from other people in your home. Use a separate bathroom, if available.
- **Limit contact with pets & animals:** You should restrict contact with pets and other animals, just like you would around other people.
 - Although there have not been reports of pets or other animals becoming sick with COVID-19, it is still recommended that people with the virus limit contact with animals until more information is known.
 - When possible, have another member of your household care for your animals while you are sick with COVID-19. If you must care for your pet or be around animals while you are sick, wash your hands before and after you interact with them. See <u>COVID-19 and Animals</u> for more information.

<u>If someone in your home is sick</u>



Call ahead before visiting your doctor

• **Call ahead:** If you have a medical appointment, call your doctor's office or emergency department, and tell them you have or may have COVID-19. This will help the office protect themselves and other patients.



Wear a facemask if you are sick

- **If you are sick:** You should wear a facemask when you are around other people and before you enter a healthcare provider's office.
- If you are caring for others: If the person who is sick is not able to wear a facemask (for example, because it causes trouble breathing), then people who live in the home should stay in a different room. When caregivers enter the room of the sick person, they should wear a facemask. Visitors, other than caregivers, are not recommended.



Cover your coughs and sneezes

- Cover: Cover your mouth and nose with a tissue when you cough or sneeze.
- **Dispose:** Throw used tissues in a lined trash can.
- **Wash hands:** Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.



Clean your hands often

- **Wash hands:** Wash your hands often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- **Hand sanitizer:** If soap and water are not available, use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.

- **Soap and water:** Soap and water are the best option, especially if hands are visibly dirty.
- **Avoid touching:** Avoid touching your eyes, nose, and mouth with unwashed hands.



Avoid sharing personal household items

- **Do not share:** Do not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people in your home.
- Wash thoroughly after use: After using these items, wash them thoroughly with soap and water or put in the dishwasher.



Clean all "high-touch" surfaces everyday Clean high-touch surfaces in your isolation area ("sick room" and bathroom) every day; let a caregiver clean and disinfect high-touch surfaces in other areas of the home. • **Clean and disinfect:** Routinely clean high-touch surfaces in your "sick room" and bathroom. Let someone else clean and disinfect surfaces in common areas, but not your bedroom and bathroom.

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o If a caregiver or other person needs to clean and disinfect a sick person's bedroom or bathroom, they should do so on an asneeded basis. The caregiver/other person should wear a mask and wait as long as possible after the sick person has used the bathroom.

High-touch surfaces include phones, remote controls, counters, tabletops, doorknobs, bathroom fixtures, toilets, keyboards, tablets, and bedside tables.

- Clean and disinfect areas that may have blood, stool, or body fluids on them.
- Household cleaners and disinfectants: Clean the area or item with soap and water or another detergent if it is dirty. Then, use a household disinfectant.

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- Be sure to follow the instructions on the label to ensure safe and
 effective use of the product. Many products recommend keeping
 the surface wet for several minutes to ensure germs are killed.
 Many also recommend precautions such as wearing gloves and
 making sure you have good ventilation during use of the product.
- Most EPA-registered household disinfectants should be effective.
 A full list of disinfectants can be found hereexternal icon.

Complete disinfection quidance



Monitor your symptoms

- Seek medical attention, but call first: Seek medical care right away if your illness is worsening (for example, if you have difficulty breathing).
 - Call your doctor before going in: Before going to the doctor's office or emergency room, call ahead and tell them your symptoms. They will tell you what to do.
- **Wear a facemask:** If possible, put on a facemask before you enter the building. If you can't put on a facemask, try to keep a safe distance from other people (at least 6 feet away). This will help protect the people in the office or waiting room.
- Follow care instructions from your healthcare provider and local health department: Your local health authorities will give instructions on checking your symptoms and reporting information.

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Call 911 if you have a medical emergency: If you have a medical emergency and need to call 911, notify the operator that you have or think you might have, COVID-19. If possible, put on a facemask before medical help arrives.