

# **Appointment Notices and Policies**

## **Appointment Verification**

Beginning January 1, 2020, you will receive an appointment reminder via your preferred contact method. Upon receipt, you **must** confirm whether you will be attending your appointment. Failure to confirm, may result in the cancellation of your appointment.

### No Show Policy

To provide you with the most effective treatment plan, it is essential that you show up for all scheduled appointments. We understand that in certain situations, you must cancel or reschedule your appointment. Please call to cancel or reschedule at least 24 hours in advance.

If you do not show for your scheduled appointment, you will be charged a No-Show Fee. The No Show fees are not covered by insurance. You will be responsible for the entire amount listed below.

#### No Show Fees:

- Physicals \$75.00
  - Annual Physicals, Employment Physicals, Child Wellness Physicals
- All other Clinic Appointments \$50.00
  - Medication Management, Hormone Management, Routine Follow-up, Same-day appointments, etc
- Injections/Immunizations \$25.00
- Lab Draws \$10.00

# Self-Pay Rates

Self-pay rates will be changing effective January 1, 2020. If you are a self-pay patient, please call our billing office to confirm the amount due at your next appointment. The amount due at the time of your appointment is a minimum rate and you may receive a statement for any additional services received in our office.