

# SOUTHERN ROOTS

• PERIODONTICS & IMPLANT DENTISTRY •



## Appointment Policy

Our staff at Southern Roots Periodontics is committed to providing the highest quality of dental care and services for our patients. Dental procedures require preparation and planning. This includes appropriate staffing, treatment room availability and material preparation at specific times during our work day. We reserve specific time blocks in an attempt to meet patient schedules and the urgency of the dental need. If you have made an appointment with us, that time has been reserved exclusively for you and we have prepared in advance for your visit. Please be advised of the following requirements:

- We require 48 hours' notice for cancellation of a scheduled appointment
- A cancellation fee of \$50.00 will be added for all missed or cancelled appointments with less than 48 hours' notice. Treatment appointments longer than 60 minutes will result in a fee of \$200.00
- If there are three missed or cancelled appointments without 48 hours' notice appointments in a year time frame, we reserve the right to not schedule any further appointments or to require a deposit in order to schedule a future appointment.
- A 20 % deposit will be required prior to scheduling treatment procedures that require more than a 2 hour block, and will be applied to your balance. Once the appointment is scheduled, if you choose to cancel or reschedule, the deposit is non-refundable.

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Signature of patient (or responsible party)

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Date