Last Name				
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INSURANCE BILLING FOR MOHS SURGERY/EXCISIONS

FOR SURGICAL PATIENTS: YOU WILL HAVE OFFICE VISIT/CONSULTATION AND EXCISION IN OUR OFFICE SETTING.

THE RECONSTRUCTION WILL BE DONE IN OUR ACCREDITED AMBULATORY SURGERY CENTER (ASC FACILITY).

CLAIMS WILL BE FILED BY US TO YOUR INSURANCE COMPANY.

IF TISSUE IS SENT TO AN OUTSIDE LAB FOR ANALYSIS, THE LAB WILL BILL YOUR INSURANCE COMPANY AND YOU FOR ANY COINSURANCE DUE.

WE WILL FILE 3 CLAIMS WITH YOUR INSURANCE COMPANY.

- 1) FOR OFFICE VISIT / CONSULTATION, MOHS AND PROCEDURES DONE IN OFFICE.
- 2) SURGICAL PROCEDURES PERFORMED IN THE FACILITY.
- 3) FACILITY FEE -FOR USE OF STERILE SURGICAL TRAY, SUPPLIES, ETC.

POST OPERATIVE VISITS

POST OP VISITS <u>WITHIN</u> THE GLOBAL PERIOD WILL NOT BE BILLED. POST OP VISITS OUT OF THE GLOBAL PERIOD WILL BE BILLED.

GLOBAL PERIODS ARE ESTABLISHED BY THE CENTER OF MEDICARE AND MEDICAID SERVICES (CMS) TO WHICH WE MUST ADHERE. THIS IS A NATIONAL POLICY.

DEPENDING ON THE TYPE OF SURGERY, GLOBAL PERIODS ARE 0, 10, OR 90 DAYS. WOUNDS THAT DO NOT REQUIRE A CLOSURE HAVE A ZERO GLOBAL PERIOD

LATE CANCELLATION/ "NO SHOW" APPOINTMENT POLICY-in effect 4/15/16

IF IT IS NECESSARY TO CANCEL YOUR SCHEDULED APPOINTMENT, WE REQUIRE THAT YOU CALL & NOTIFY THE OFFICE AT LEAST **TWO(2) BUSINESS DAYS IN ADVANCE**.

LATE CANCELLATION FEES WILL NOT BE COVERED BY INSURANCE.

DOCTOR/NON-SURGERY APPOINTMENTS:

- FOR THE FIRST NON-SURGERY APPT: NO FEE WILL BE CHARGED
- FOR SUBSEQUESNT NON-SURGERY APPT(S): A \$25.00 FEE WILL BE CHARGED SURGERY APPOINTMENTS:
 - FOR ALL SURGERY APPOINTMENTS: A \$100.00 FEE WILL BE CHARGED

FEEL FREE TO CONTACT US IF YOU HAVE ANY QUESTIONS

I HAVE READ THE INSURANCE BILLING FOR MOHS SURGERY/EXCISIONS & LATE CANCEL/"NO SHOW" POLICY

NAME	DATE		
SIGNATURE			