

FINANCIAL POLICY

We would like to explain our financial policy in advance so your questions may be appropriately addressed and there is no misunderstanding in the future.

COSMETIC PATIENTS

All fees for consultations and in-office cosmetic procedures are due at the time of service. If not paid at the time of service, they will incur a 15% processing fee.

All fees for cosmetic surgery are due and payable in full four weeks prior to the scheduled surgery.

All payments may be made in the form of a personal check, cash, Visa or Master Card.

All new patients who present for a consultation and desire that a treatment such as Botox, Restylane, Collagen, Hylaform, excision, etc. be performed at the time of their initial consultation need to provide a form of payment other than a personal check (credit card or cash).

NON-COSMETIC PATIENTS

All fees for non-cosmetic consultations, office visits, and in-office procedures are due at the time of service. We will issue a coded receipt to you so you may submit this to your insurance carrier for reimbursement in accordance with your plan.

For non-cosmetic procedures performed in a surgical center or hospital, the doctor's fee is due and payable in full four weeks prior to the scheduled procedure. At the time of surgery, we will submit a claim on your behalf to your insurance carrier and follow up with them for a period of sixty (60) days. You will be reimbursed directly by your insurance carrier in accordance with your plan and insurance carrier's policy. The operating room, hospital and anesthesia fees will be submitted by the respective groups to your insurance carrier at the time of surgery.

Dr. Iliana E. Sweis is not a participating provider in any commercial, government, or private insurance companies. As such, you are seeking care out of your insurance network. You will be responsible for any portion of your bill not paid by your insurance plan. Dr. Iliana E. Sweis a non-participant of Medicare Part B. As such, Medicare patients may not submit any of our bills to Medicare for reimbursement.

ALL PATIENTS

All payments may be made in the form of a personal check, cash, Visa or Master Card.

Patients whose bills are delinquent beyond 30 days will incur a monthly 15% service fee.

Patients whose bills are delinquent beyond 60 days will be forwarded to a collection service. Patients whose bills are forwarded to a collection service will incur all fees imposed by the collection service in addition to their original bill. These fees range from an additional 30 % to 50 % of the original bill.

Please feel free to discuss any aspects of this financial policy with our administrative staff. We appreciate your compliance with this matter and will always continue to provide you with our best professional care. We believe that good communication in advance helps to contribute to an excellent long-term relationship, and hope that we may continue to serve your needs.

Thank you.

Signed: _____ Dated: _____