

MARY C. KERR, M.D., M.P.H.

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Obstetrics and Gynecology

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We, at Dr. Mary Kerr's Office, understand that sometimes you need to cancel or reschedule your appointment and that there are emergencies. If you are unable to keep your appointment, please call us as soon as possible (with at least a 48-hour notice). You can cancel appointments by calling the following number: (310) 275-3440.

If less than a 48-hour cancellation is given this will be documented as a "No-Show" appointment and you will be assessed a \$50 fee.

To ensure that each patient is given the proper amount of time allotted for their visit and to provide the highest quality care, it is very important for each scheduled patient to attend their visit on time. As a courtesy, an appointment reminder call to you is made/attempted. However, it is the responsibility of the patient to arrive for their appointment on time.

Please be advised that there is a 15-minute late policy. If you do not make it to your appointment in 15 minutes, you will need to be re scheduled.

You will also be subject to a \$30 fee.

_____	_____	_____
Patient Name	Date of Birth	Date
_____	_____	_____
Patient Signature or Parent/Guardian if minor	Relationship to Patient	

Staff Signature

Date