

OFFICE POLICY

I have read and understand the following policies regarding payments and refunds:

Pregnancy:

It is office policy to collect deductibles and co-insurance for deliveries at the first pre-natal visit, unless payment arrangements are discussed with a billing representative.

Surgery:

It is office policy to collect deductibles and co-insurance prior to surgery.

Office visits and procedures:

It is office policy to collect deductibles and co-insurance at time of service.

Refund policy:

No refunds will be issued until all claims have been cleared with your insurance.

Secondary Insurance:

This office does *not* accept secondary insurance.

Patient

Date