



Scheduling Policy

As our valued guest, you are our primary focus. We strive to accommodate your individual needs and schedule. To confirm your desired appointment, a credit card is required at the time of booking to guarantee your reservation. If the appointment is missed or cancelled with less than 24 hours notice, you will be subject to a \$50.00 cancellation/no show fee with the provided credit card.

Rescheduling/Cancellation Policy

Because we reserve time especially for you, we ask for at least a 24-hour advance notice when cancelling or rescheduling an appointment. We understand that conflicts arise and plans can change with little or any notice. However, if you need to cancel an appointment, please let us know as soon as possible. If you need to reschedule or cancel, please contact us 24 hours in advance of your scheduled time. All cancellations with less than 24 hours' notice are subject to a \$50.00 fee, or a deduction to your gift certificate.

This courtesy enables us to compensate our employees for their time, and maintains a higher availability of our time for you as well as others.

By scheduling an appointment, you are agreeing to our rescheduling/cancellation policy. Patients arriving more than 10 minutes late may result in a shortened appointment or a cancellation if there is not enough time to complete the procedure.

Appointment Policy

Arriving late will deprive you of valuable treatment time. To avoid delaying the next guest, your treatment will end on time and you will be responsible for the full treatment cost. Arriving more than 15 minutes late may result in a cancelled appointment and the \$50.00 cancellation fee may apply.

All new clients please arrive 10 minutes early for appointments to allow time for completing consent forms, other paperwork, using the restroom, etc.

Client Signature: _____

Date: _____