

**BEACH OBSTETRICS & GYNECOLOGY MEDICAL GROUP**

□ 19582 Beach Blvd. • Suite 202 • Huntington Beach, CA 92648

□ 500 Superior Avenue • Suite 330 • Newport Beach, CA 92663

Ph (714) 841.9899 • Fax (714) 841.2729

Primary Physician \_\_\_\_\_

Pharmacy Phone # \_\_\_\_\_

**PATIENT INFORMATION**

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Last Name First Name Middle Initial

Address \_\_\_\_\_ Drivers Lic # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Sex  M  F Age \_\_\_\_\_ Birthdate \_\_\_\_\_  Married  Widowed  Single  Minor  Separated  Divorced  Partnered for \_\_\_\_\_ years

Race  White  Asian  Black/African American  Native Hawaiian or Other Pacific Islander  American Indian-Alaskan Native  Other Race

Ethnicity  Hispanic or Latino  Non-Hispanic or Latino Preferred Language  English  Other \_\_\_\_\_

Religion \_\_\_\_\_

Preferred method of contact:  Cell Phone  Home Phone  Work Phone Email \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Approval to leave message?  Y  N

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Approval to leave message?  Y  N

Work Phone (\_\_\_\_\_) \_\_\_\_\_ Approval to leave message?  Y  N

Patient Employer / School \_\_\_\_\_ Occupation \_\_\_\_\_

Employer / School Address \_\_\_\_\_ Employer / School Phone (\_\_\_\_\_) \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

**EMERGENCY CONTACT**

Name: \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**SPOUSE INFORMATION**

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Last Name First Name Middle Initial

Address \_\_\_\_\_ Drivers Lic # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Age \_\_\_\_\_ Birthdate \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Approval to leave message?  Y  N

Work Phone (\_\_\_\_\_) \_\_\_\_\_ Approval to leave message?  Y  N

Spouse Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_ Employer Phone (\_\_\_\_\_) \_\_\_\_\_

**PRIMARY INSURANCE**

Person Responsible for Account \_\_\_\_\_  
Last Name First Name Middle Initial

Relation to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Address (if different from patient) \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Person Responsible Employed by \_\_\_\_\_ Occupation \_\_\_\_\_

Business Address \_\_\_\_\_ Business Phone (\_\_\_\_\_) \_\_\_\_\_

Insurance Company \_\_\_\_\_

ID # \_\_\_\_\_ Group # \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_

**SECONDARY INSURANCE**

Person Responsible for Account \_\_\_\_\_  
Last Name First Name Middle Initial

Relation to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Insurance Company \_\_\_\_\_

ID # \_\_\_\_\_ Group # \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_

**ASSIGNMENTS AND RELEASE**

I directly assign all medical/ surgical benefits to Beach Ob/Gyn Medical Group, and understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the doctor to release all information necessary to secure the payment of benefits. I further agree that a photocopy of this agreement shall be valid as original.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**TREATMENT OF A MINOR:**

I authorize Beach Ob/Gyn Med. Group to treat \_\_\_\_\_, a Minor.

(Name of Minor)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature of Guarantor / Guardian)

*Beach Obstetrics & Gynecology  
Medical Group*

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date \_\_\_\_\_

Current Medications and Supplements: (Include dose if known.) \_\_\_\_\_  
\_\_\_\_\_

Allergies to Medications: \_\_\_\_\_  
\_\_\_\_\_

Other Allergies: \_\_\_\_\_

**GYN/Menstrual History:**

Age of first period: \_\_\_\_\_ If menopausal, age of last period: \_\_\_\_\_

Do you have any problems with your periods? Yes / No

- Painful                       Irregular                       Bleeding between periods  
 Heavy                          PMS                               Bleeding longer than 5 days

Have you ever had any of the following STDs?

- Chlamydia                       Gonorrhea                       Herpes                       Syphilis  
 Trichomonas                       HPV (warts)                       Hepatitis  
 Pelvic Inflammatory Disease

Date of last PAP smear? \_\_\_\_\_ Any abnormal PAP smears? Yes / No

Have you ever needed any of the following for an abnormal PAP smear?

- Colposcopy                       Cryosurgery                       LEEP                       Cone Biopsy

Have you ever received Gardasil? Yes / No

Are you sexually active? Yes / No

- Heterosexual                       Homosexual                       Bisexual

Number of partners in the last year? \_\_\_\_\_

Have you ever been sexually abused or raped? Yes / No

Do you have any problems with sexual relations?

- Decrease libido                       Pain                       Orgasm

If sexually active, method of birth control?

- Pill                                       Nuvaring                                       Nexplanon                                       Diaphragm  
 Depo-Provera                       IUD                                       Vasectomy                                       Tubal Sterilization  
 Natural Family Planning

**Breast History:**

Any problems with your breast?

- Cysts/Lumps                       Abnormal Mammograms or Ultrasounds                       Infections  
 Discharge                                       Pain                                       Fibrocystic Changes

Surgeries (Augmentation, Lumpectomy, Mammopexy): \_\_\_\_\_

*Beach Obstetrics & Gynecology  
Medical Group*

Name: \_\_\_\_\_

Date \_\_\_\_\_

**Obstetrical History:**

Total number of pregnancies: \_\_\_\_\_  
Vaginal Births: \_\_\_\_\_ Cesarean Deliveries: \_\_\_\_\_ Premature (<37 wks): \_\_\_\_\_  
Terminations: \_\_\_\_\_ Miscarriages: \_\_\_\_\_ Etopics: \_\_\_\_\_  
Number of children living: \_\_\_\_\_  
Any pregnancy complications? \_\_\_\_\_  
Any adopted children? Yes / No \_\_\_\_\_

**Personal History:**

Have you had any of the following?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Asthma                              | <input type="checkbox"/> High Blood Pressure       | <input type="checkbox"/> Seizures                |
| <input type="checkbox"/> Pneumonia                           | <input type="checkbox"/> Heart Disease/Attack      | <input type="checkbox"/> Migraines               |
| <input type="checkbox"/> Tuberculosis                        | <input type="checkbox"/> Stroke                    | <input type="checkbox"/> Thyroid Disease         |
| <input type="checkbox"/> Kidney Infections                   | <input type="checkbox"/> High Cholesterol          | <input type="checkbox"/> Eating Disorder         |
| <input type="checkbox"/> Kidney Stones                       | <input type="checkbox"/> Blood Clots in legs/Lungs | <input type="checkbox"/> Depression/Anxiety      |
| <input type="checkbox"/> Anemia                              | <input type="checkbox"/> Gall Bladder Disease      | <input type="checkbox"/> Drug/Alcohol Problems   |
| <input type="checkbox"/> Blood Transfusion                   | <input type="checkbox"/> Hepatitis                 | <input type="checkbox"/> Osteopenia/Osteoporosis |
| <input type="checkbox"/> Thalasemia                          | <input type="checkbox"/> Stomach Ulcers            | <input type="checkbox"/> Arthritis               |
| <input type="checkbox"/> Bleeding Problems                   | <input type="checkbox"/> Diabetes                  | <input type="checkbox"/> Skin Disease            |
| <input type="checkbox"/> Any Cancers: _____                  |  |  |
| <input type="checkbox"/> Any other disease not listed: _____ |  |  |

**Surgical History:**

Surgeries/Hospitalizations: (approximate year) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Family History:**

- Heart Disease
- High Blood Pressure
- Stroke
- Diabetes
- Breast Cancer
- Ovarian Cancer
- Uterine Cancer
- Colon Cancer
- Osteopenia/Osteoporosis
- Blood Clots

If yes, who:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Beach Obstetrics & Gynecology  
Medical Group*

Name: \_\_\_\_\_

Date \_\_\_\_\_

**Review of Systems:**

- |  |   |
|--|---|
| <input type="checkbox"/> Change in energy    | <input type="checkbox"/> Recent weight gain or loss |
| <input type="checkbox"/> Sinus problems      | <input type="checkbox"/> Hearing loss               |
| <input type="checkbox"/> Chest pain          | <input type="checkbox"/> Chronic cough              |
| <input type="checkbox"/> Shortness of Breath | <input type="checkbox"/> Diarrhea                   |
| <input type="checkbox"/> Blood in Stool      | <input type="checkbox"/> Constipation               |
| <input type="checkbox"/> Heartburn/Reflux    | <input type="checkbox"/> Frequent Urination         |
| <input type="checkbox"/> Leakage of Urine    | <input type="checkbox"/> Urinary Urgency            |
| <input type="checkbox"/> Abdominal Pain      | <input type="checkbox"/> Joint/Muscle Pain          |
| <input type="checkbox"/> Depression          | <input type="checkbox"/> Hair Loss                  |

**Social:**

Do you smoke cigarettes? Yes / No

If you quit smoking, how many years did you smoke? \_\_\_\_\_

Do you drink alcohol? Yes / No      Approximate drinks per week: \_\_\_\_\_

Recreational drug use? Yes / No      Which type? \_\_\_\_\_

Do you exercise? Yes/ No      How many times a week: \_\_\_\_\_

What type of exercise? \_\_\_\_\_

Do you have any problems at home? Yes/ No      If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Patient Consent for Use and Disclosure of Protected Health Information

With your consent, Beach Obstetrics and Gynecology Medical Group may use and disclose protected health information about you to carry out treatment, payment and health care operations. Please refer to our Notice of Privacy Practices for a more complete description of such uses and disclosures. You have the right to review our Notice of Privacy Practices prior to signing this consent. We have the right to revise our Notice of Privacy Practices at any time. A revised Notice of Privacy Practices may be obtained by forwarding a written request to our Privacy Officer at 19582 Beach Blvd, Suite 202, Huntington Beach, CA 92648.

With your consent, Beach Obstetrics and Gynecology Medical Group may call your home or office and leave a message in reference to any items that assist the practice in carrying out treatment, payment, and health care operations such as appointment reminders, insurance items and any call pertaining to your clinical care.

With your consent, Beach Obstetrics and Gynecology Medical Group may mail to your home or office any items that assist the practice in carrying out treatment, payment and health care operations, such as appointment reminder cards and patient statements.

I give my consent to electronically send or fax my records for the purpose of treatment, payment, or healthcare operations and understand that I may withdraw this consent at any time in writing. I understand that my medical records may be transmitted electronically or by fax and may be received in error by a third party. In the event that this should occur, I absolve Beach Obstetrics and Gynecology Medical Group of all liability.

You have the right to request that we restrict how we use or disclose your protected health information to carry out treatment, payment, and health care operations. However, we are not required to agree to your requested restrictions, but if we do, we are bound by our agreement.

By signing this form, you are consenting to our use and disclosure of your protected health information to carry out treatment, payment and health care operations. This consent may be revoked in writing except to the extent that we have already made disclosures in reliance upon your prior consent. If you decline to sign this consent, we may decline to provide treatment for you.

Signature of Patient or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

This Authorization Will Remain Standing Until Revoked in Writing.

Patient's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Print Name of Patient or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

### ONLY SIGN BELOW IF YOU ARE DECLINING THIS CONSENT

I, \_\_\_\_\_, decline to the use and disclosure of my protected health information to carry out treatment, payment, and health care operations.

## Beach Obstetrics and Gynecology Medical Group Financial Policy

Dear Patient,

Please take a few minutes to read the following. We have implemented these financial policies to help us function in today's increasingly difficult health care environment. These policies apply to all patients. We appreciate your understanding.

- At the initiation of each visit, a patient is required to show a copy of their current insurance card. If no card is available, the appointment will be canceled or will be a cash visit. If we already have a card on file, we will check your benefits prior to the visit.
- All co-payments, percentages, and deductibles will be collected at the time of the visit. We will then bill your insurance in a timely fashion, and dispense a refund if credit is due. Appointments may be canceled for failure to make co-payments.
- It is the patient's responsibility to understand their insurance benefits and what is covered. For services or medications not covered by insurance, payment in full will be necessary at the time of service.
- If an account remains delinquent after two months, a letter will be sent of our intent to send the account to a collection agency.
- Any payment not received by an insurance company within 60 days of billing becomes the responsibility of the patient, and is payable within another 30 days. If there is a problem with the insurance company or claim, we will gladly help the patient to correct the problem.
- For patients having surgery or in office procedures, we will check your insurance benefits. You will be responsible for estimated co-pays or deductibles prior to the procedure. Certain procedures will be canceled if the estimated payment is not received.
- For obstetrical patients, we will check your maternity benefits at the initiation of your pregnancy. Our billing department will discuss all potential charges, and give you an estimate of your portion. The amount will be collected by the 7<sup>th</sup> month of pregnancy. Payment plans will be created if necessary.

I have read and agree to the above financial policy.

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Signature

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Date

# NOTICE OF PRIVACY PRACTICES:

## *Acknowledgement of Receipt*

### ACKNOWLEDGEMENT OF RECEIPT

By signing this form, you acknowledge receipt of the *Notice of Privacy Practices* of Beach Obstetrics and Gynecology Medical Group

Our *Notice of Privacy Practices* provides information about how we may use and disclose your protected health information. We encourage you to read it in full.

Our *Notice of Privacy Practices* is subject to change. If we change our notice, you may obtain a copy of the revised notice by contacting our Privacy Officer at 714-841-9899.

I acknowledge receipt of the *Notice of Privacy Practices* of Beach Obstetrics and Gynecology Medical Group.

Signature: \_\_\_\_\_  
(parent/patient/conservator/guardian)

Date: \_\_\_\_\_

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### FOR OFFICE USE ONLY

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### INABILITY TO OBTAIN ACKNOWLEDGEMENT

To be completed only if no signature is obtained. If it is not possible to obtain the individual's acknowledgement, describe the good faith efforts made to obtain the individual's acknowledgement, and the reason why the acknowledgement was not obtained:

Signature of provider representative: \_\_\_\_\_ Date: \_\_\_\_\_

- Individual refused to sign
  - Communication barriers prohibited obtaining the acknowledgement
  - An emergency situation prevented us from obtaining acknowledgement
  - Other (Please Specify)
- 
- 
-

All prescriptions are now sent electronically. Please fill out form below in order to serve you more efficiently. Thank you!

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Pharmacy Name: \_\_\_\_\_

Pharmacy Phone #: \_\_\_\_\_

Or

City and Cross Streets: \_\_\_\_\_