City Care Family Practice, P.C.
461 Park Avenue South, 9th Floor, New York, NY 10016

Ph: 212-545-1888
Fax: 212-545-1919

RECORD RELEASE AUTHORITY

TO: CITY CARE FAMILY PRACTICE, P.C.

1. Reason for Record Release (required): _____

2. Fee for Copying
We may charge a fee for the costs of copying or other supplies we use to fulfill your request.
The standard fee is $0.75 per page. You will be notified when the copy is ready for you to pick up.

3. If you wish the copy to be mailed, please indicate the destination by filling out the following section.

_____
Recipient

Address City State Zip Code

( ) _____ ( ) _____
Telephone Number Fax Number

4. Fee for Mailing
If you request the copy to be mailed to you or other location, you will be charged for the actual mailing cost. A full payment of the fees will be expected prior to mailing. Please be aware that the package could be lost in the mail and/or disclosed to the public. The same fees will be incurred for reproduction

5. Patient's Information:

Patient Name (type or print) Date of Birth

Patient Signature Today's Date Date of Request

Name of Patient Representative (type or print if applicable) Relationship to Patien

Signature of Patient Representative (if applicable) Today's Date Date of Request

Contact Address City State Zip Code Phone Number

6. This authorization expires on _____or in 90 days from the date signed unless otherwise specified.

7. Complete all sections of the attached OCA Official Form No.960.

Office use only Initiated by: Completed by:
Date: Date:

revised 07/29/2019

OCA Official Form No.: 960

AUTHORIZATION FOR RELEASE OF HEALTH INFORMATION PURSUANT TO HIPAA

[This form has been approved by the New York State Department of Health]

Patient Name	Date of Birth	Social Security Number
Patient Address		

I, or my authorized representative, request that health information regarding my care and treatment be released as set forth on this form:

In accordance with New York State Law and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), I understand that:

1. This authorization may include disclosure of information relating to **ALCOHOL** and **DRUG ABUSE, MENTAL HEALTH TREATMENT**, except psychotherapy notes, and **CONFIDENTIAL HIV* RELATED INFORMATION** only if I place my initials on the appropriate line in Item 9(a). In the event the health information described below includes any of these types of information, and I initial the line on the box in Item 9(a), I specifically authorize release of such information to the person(s) indicated in Item 8.
2. If I am authorizing the release of HIV-related, alcohol or drug treatment, or mental health treatment information, the recipient is prohibited from redisclosing such information without my authorization unless permitted to do so under federal or state law. I understand that I have the right to request a list of people who may receive or use my HIV-related information without authorization. If I experience discrimination because of the release or disclosure of HIV-related information, I may contact the New York State Division of Human Rights at (212) 480-2493 or the New York City Commission of Human Rights at (212) 306-7450. These agencies are responsible for protecting my rights.
3. I have the right to revoke this authorization at any time by writing to the health care provider listed below. I understand that I may revoke this authorization except to the extent that action has already been taken based on this authorization.
4. I understand that signing this authorization is voluntary. My treatment, payment, enrollment in a health plan, or eligibility for benefits will not be conditioned upon my authorization of this disclosure.
5. Information disclosed under this authorization might be redisclosed by the recipient (except as noted above in Item 2), and this redisclosure may no longer be protected by federal or state law.
6. **THIS AUTHORIZATION DOES NOT AUTHORIZE YOU TO DISCUSS MY HEALTH INFORMATION OR MEDICAL CARE WITH ANYONE OTHER THAN THE ATTORNEY OR GOVERNMENTAL AGENCY SPECIFIED IN ITEM 9 (b).**

7. Name and address of health provider or entity to release this information:
CITY CARE FAMILY PRACTICE, 461 PARK AVE SOUTH, 9TH FLOOR, NEW YORK, NY 10016 PH# 212-545-1888

8. Name and address of person(s) or category of person to whom this information will be sent: (DOCTOR'S NAME, ADDRESS, PHONE #, AND FAX #)

9(a). Specific information to be released:

☐ Medical Record from (insert date) _____ to (insert date) _____

☐ Entire Medical Record, including patient histories, office notes (except psychotherapy notes), test result, radiology studies, films, referrals, consults, billing records, insurance records, and records sent to you by other health care providers.

☐ Other: _____

_____

Include: *(Indicate by Initialing)*

_____ **Alcohol/Drug Treatment**

_____ **Mental Health Information**

_____ **HIV-Related Information**

Authorization to Discuss Health Information

(b) ☐ By initialing here _____ (Initials) I authorize _____ (Name of individual health care provider)

to discuss my health information with my attorney, or a governmental agency, listed here:

_____

(Attorney/Firm Name or Governmental Agency Name)

10. Reason for release of information:	11. Date or event on which this authorization will expire:
☐ At request of individual ☐ Other:	
12. If not the patient, name of person signing form:	13. Authority to sign on behalf of patient:

All items on this form have been completed and my questions about this form have been answered. In addition, I have been provided a copy of the form.

_____ Date: _____

Signature of patient or representative authorized by law.

*** Human Immunodeficiency Virus that causes AIDS. The New York State Public Health Law protects information which reasonably could identify someone as having HIV symptoms or infection and information regarding a person's contacts.**