

Dr. Orbuch makes every effort to accommodate the needs of Dr. Orbuch's patients. Dr. Orbuch understands how busy everyone's life has become and knows that schedules change. However, the office must be notified in advance if you cannot keep a scheduled appointment, as everyone's time is valuable and Dr. Orbuch frequently has a waiting list of patients who need to be seen.

It is the office policy that any scheduled appointment must be canceled **at least 24 hours in advance**.

No-shows and last-minute cancellations are subject to a \$75 charge for routine visits and a \$250 charge for endoscopic examinations (colonoscopy and upper endoscopy).

Please note that credit card information will be kept on file and charges will be made, when applicable.

I have read and agreed with the above office policy.

NAME

SIGNATURE

____/____/20____
DATE