



2292 Dalton Drive, Suite C  
Clarksville TN, 37043  
Phone: 931-645-5595  
Fax: 931-645-5596

**Thank you for choosing the Women's Health Center of Clarksville for your healthcare needs.**

For your convenience, we are mailing you the attached forms so that you can complete them from home and bring them with you to your upcoming appointment. We request that you arrive 20 minutes prior to your appointment with the completed forms, along with your picture ID and insurance card(s). Please also bring a list of all of your medications including any over the counter or herbal supplements. Also, if you are pregnant and have a birth plan, please bring that with you to your first appointment.

Please be sure you have the ATHENA Patient Portal completed **prior** to your appointment. If this portal is not completed by your appointment time, we will need to reschedule your appointment. If you are unable to keep your appointment for any reason and need to reschedule, please contact the office at least 24 hours in advance at 931-645-5595. \*Please keep in mind that we do not allow children in our office. Please make child care arrangements in advance to avoid being rescheduled.

Women's Health Center of Clarksville thanks you for choosing us as your healthcare provider.

Sincerely,  
The staff at the Women's Health Center of Clarksville

Instructions for ATHENA Patient Portal

**\*PLEASE READ THESE INSTRUCTIONS BEFORE COMPLETING THE PORTAL**

1. Please be sure we have your email before trying to log into the portal. Choose a password you can easily remember.
2. You can go to our website [www.whcofclarksville.com](http://www.whcofclarksville.com) and click on the online portal tab to complete portal.
3. The new patient login must be completed before the first appointment or the appointment will be rescheduled.
4. You will have to access the patient portal prior to every office visit to update the reason for the visit and/or any changes to your health history.
5. Don't have access to a computer? You can login at the public library or arrive 20 minutes early to your appointment to complete the portal.

**\* Tips for completing the portal:**

1. When stating the purpose of your visit, please be as specific as possible. By listing all reasons for your visit, we will be able to make sure we have enough time to discuss everything during your appointment.
2. It is very important that you list your LMP (first day of your last menstrual cycle), the date of your last pap smear, and your last mammogram if applicable. Your LMP is the first day of bleeding for that month, whether it is light or heavy.
3. When listing contraceptives, please list any and all methods you have ever used since becoming sexually active including rhythm method, condoms, oral birth control, etc.
4. In the family history portion of the portal, please pay close attention to subjects involving females. For example: list any history of breast cancer, ovarian cancer or uterine cancer in the family.
5. Be as thorough as possible when filling out your pregnancy history. Please include any miscarriages/abortions when counting number of pregnancies.

Driving Directions to the Women's Health Center

Since we are located in a new building with a brand new address, GPS in most cars is not able to locate our office. We are including these driving directions to make it easier for you to find us.

We have also been told that you can locate driving directions on [www.mapquest.com](http://www.mapquest.com). We are located in the center of an 'L' shaped plaza at the end of Dalton Drive.

From 1-24/Warfield Blvd/Wilma Rudolph Blvd: Turn onto Ted A. Crozier Sr. Blvd. You will come to the Weatherly Professional Park (along with Centennial Pediatrics and St. Bethlehem Pharmacy). Turn onto Weatherly Drive. Take a left onto the first street on your left, Dalton Drive. We are located in the center of the 'L' shaped plaza.